



City of Wheeling, West Virginia

Consolidated Annual Performance And Evaluation Report (CAPER)

Department of Economic
& Community Development
City-County Building
1500 Chapline Street
Wheeling, WV 26003
304-234-3701

2017

For Submission to H.U.D.

Community Development Block Grant
and
HOME Investment Partnership Program



Prepared By:

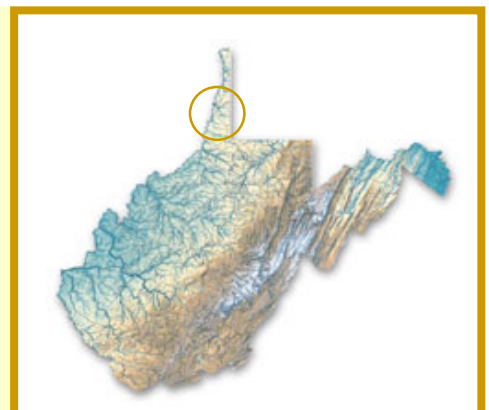
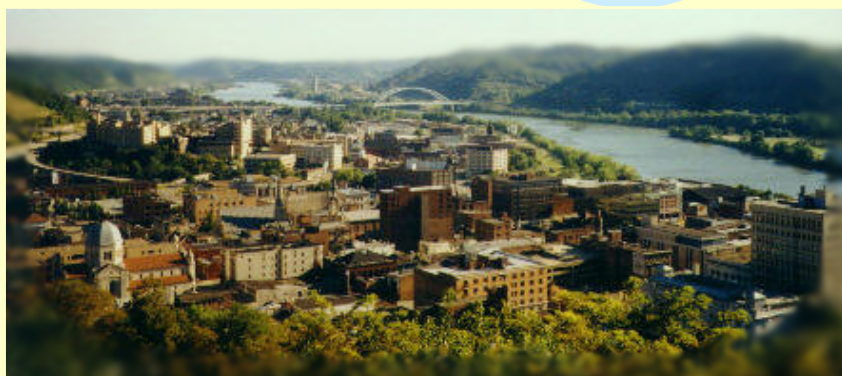


Table of Contents

A.	CR-00 - Executive Summary	1
B.	CR-05 - Goals and Outcomes.....	10
C.	CR-10 - Racial and Ethnic composition of families assisted.....	22
D.	CR-15 - Resources and Investments 91.520(a)	23
E.	CR-20 - Affordable Housing 91.520(b)	31
F.	CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)	35
G.	CR-30 - Public Housing 91.220(h); 91.320(j)	41
H.	CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j).....	44
I.	CR-40 - Monitoring 91.220 and 91.230.....	54
J.	CR-45 - CDBG 91.520(c).....	56
K.	CR-50 - HOME 91.520(d)	58
L.	CR-55 - ESG 91.520(g)	61
M.	CR-60 - HOPWA CAPER Report.....	62
N.	CR-65 - Loans and Other Receivables	63
O.	CR-70 - Section 3 Report	64
P.	CR-75 - IDIS Reports	65
Q.	CR-80 - Fair Housing.....	66
R.	CR-85 - Citizen Participation.....	79

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CR-00 – Executive Summary

In accordance with the Federal Regulations found in 24 CFR Part 570, the City of Wheeling, West Virginia has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2017 through June 30, 2018. The CAPER describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME). The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in the City of Wheeling and for persons who are low- and moderate-income in the Northern Panhandle HOME Consortium. The Northern Panhandle HOME Consortium consists of six (6) member jurisdictions: Ohio County, Marshall County, Hancock County, Brooke County, the City of Wheeling, and the City of Weirton. The following overall program narrative is based on the FY 2015-2019 Five Year Consolidated Plan and Annual Action Plans, as amended. This is the third CAPER for the FY 2015-2019 Five Year Consolidated Plan.

A listing of the active projects is found in CR-75 – IDIS Reports of the document. The CAPER meets three (3) basic purposes:

1. It provides HUD with the necessary information for the Department to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations.
2. It provides information necessary for HUD's Annual Report to Congress, also statutorily mandated.
3. It provides grantees with an opportunity to describe to citizens their successes in revitalizing deteriorated neighborhoods and meeting objectives stipulated in the Five Year Consolidated Plan and Annual Action Plans.

The document provides information on how the funds received by the City and the Northern Panhandle HOME Consortium through the HUD programs were used, including an explanation on the leveraging and matching of funds.

The City of Wheeling continues to work cooperatively with the Northern Panhandle HOME Consortium, the Wheeling Housing Authority, Regional Economic Development Council, Greater Wheeling Coalition for the Homeless, West Virginia Economic Development Council, and a multitude of community based organizations and neighborhood groups to develop and implement programs that best serve the needs of its residents. The Five Year Consolidated Plan serves as the blueprint for these efforts and guides the City's activities in the most effective and efficient manner possible. The following narratives, charts, and statistical reports demonstrate that the City of Wheeling is dedicated to serving its residents, particularly those of low- and moderate-income.

The City of Wheeling's FY 2017 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public display and comment at the Economic and Community Development Department Office and the Ohio County Public Library, as well as on the City's website

(<http://www.wheelingwv.gov/>). The “Draft” CAPER was advertised in the *Wheeling Intelligencer* and *News-Register* newspaper on Tuesday, September 4, 2018 for the required 15-day public comment period, which began on Wednesday, September 5, 2018 until Wednesday, September 19, 2018. The City held a public hearing on Tuesday, September 18, 2018 at 5:30 PM in the Council Chambers located on the first floor of the City-County Building.

Grants Received –

The City of Wheeling received the following grant amounts during the time period of July 1, 2017 through June 30, 2018:

	CDBG	HOME	Total
FY 2017 Entitlement Grants	\$ 1,072,464.00	\$ 242,636.00	\$ 1,315,100.00
Program Income	\$ 27,537.44	\$ 6,547.88	\$ 34,085.32
Total Funds Received	\$ 1,100,001.44	\$ 249,183.88	\$ 1,349,185.32

Table 1 – Grant Amounts for FY 2017

This chart only includes funds received during July 1, 2017 through June 30, 2018. Any previous program year’s grants are not included.

Funds Expended –

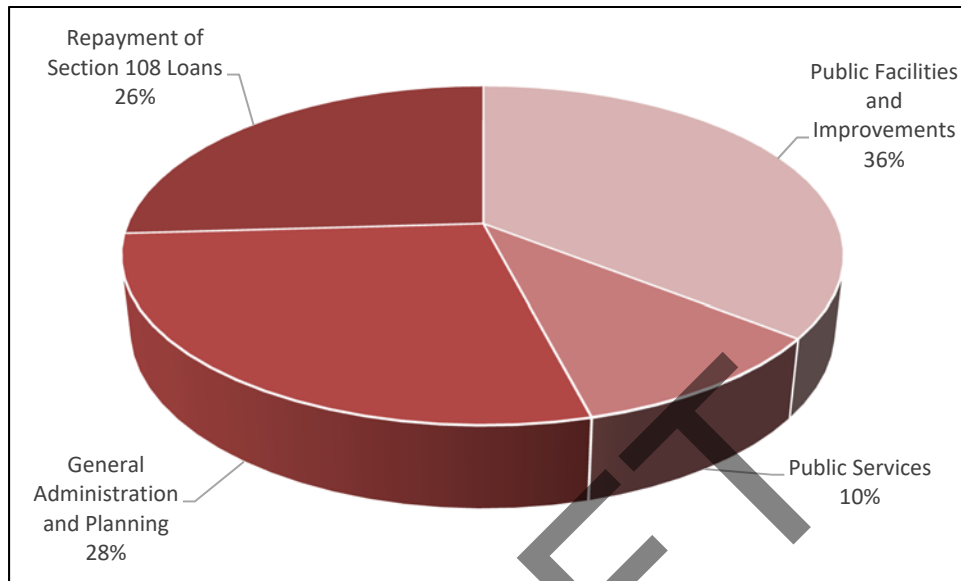
The funds shown in the following chart below are funds that were expended during the time period of July 1, 2017 through June 30, 2018. These expenditures consist of previous program year funds that were not drawn down until this time period and also include any reprogrammed funds from previous years.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG)	\$ 709,171.10
HOME Investment Partnership Grant (HOME)	\$ 263,319.90
Total	\$ 972,551.00

Table 2 – Total Funds Expended

The CDBG expenditures by type of activity are shown below.

Expenditure by Type of Activity



Type of Activity	Expenditure	Percentage
Public Facilities and Improvements	\$ 252,986.81	35.67%
Public Services	\$ 73,135.08	10.31%
General Administration and Planning	\$ 199,101.71	28.08%
Repayment of Section 108 Loans	\$ 183,947.50	25.94%
Total	\$ 708,171.10	100.00%

Table 3 – Expenditure by Type of Activity

Regulatory Caps and Set-Asides –

The City of Wheeling’s program administration expenditures were within the regulatory cap for the CDBG and HOME programs. This is shown in the table below:

	CDBG	HOME
FY 2017 Entitlement Grant	\$ 1,072,464.00	\$ 242,636.00
FY 2017 Program Income	\$ 27,537.44	\$ 6,537.88

Administrative Cap Allowance	20%	10%
Maximum Allowable Expenditures	\$ 220,000.29	\$ 24,917.39
Total Administration Obligations	\$ 219,361.19	\$ 14,239.66
Administrative Percentage	19.94%	5.71%

Table 4 – Regulatory Caps and Set-Asides

The City of Wheeling’s CDBG program total administrative obligations was \$219,361.19, which is under the 20% cap for CDBG administrative expenditures. The City of Wheeling’s FY 2017 HOME program administrative expenditure was \$14,239.66, which is under the 10% cap for HOME administrative expenditures. During this CAPER period, \$3,137.77 of FY 2016 HOME funds was expended on administrative expenses, which is under the 10% cap for 2016 HOME administrative expenditures.

CDBG Public Service Activity Cap –

	CDBG
FY 2017 Entitlement Grant	\$ 1,072,464.00
Prior Year Program Income	\$ 19,956.44
Public Service Cap Allowable	15%
Maximum Allowable Expenditures	\$ 163,863.07
Total Public Services Funds Obligated	\$ 88,717.17
Public Service Percentage	8.12%

Table 5 – CDBG Public Service Activity Caps

The City of Wheeling’s total public service obligations was \$88,717.17, which was 8.12% of the allowable expenditures and under the 15% cap for public services.

HOME CHDO Set-Aside –

	CHDO Set-Aside
FY 2017 Entitlement Grant	\$ 242,636.00

CHDO Set-Aside Minimum CAP	15%
Minimum Allowable Set-Aside	\$ 36,395.40
Actual CHDO Programmed Set – Aside	\$ 36,396.00

Table 6 – HOME CHDO Set-Aside Amounts

The City of Wheeling and the Northern Panhandle HOME Consortium programmed \$36,396.00 in funds for CHDO Set-Aside which is 15% of the allocation. During this CAPER period, the City expended \$261.84 in previous allocations of CHDO funds.

Summary of Strategies and Goals –

The City of Wheeling’s FY 2015-2019 Five Year Consolidated Plan established six (6) strategies to address the needs in the City of Wheeling and the Northern Panhandle HOME Consortium. The following Five Year strategies and goals are:

HOUSING PRIORITY - (High Priority)

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.

HOMELESS PRIORITY - (Low Priority)

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support local agencies’ efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

OTHER SPECIAL NEEDS PRIORITY - (Low Priority)

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

Goals/Strategies:

- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **SN-2 Social Services** - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

COMMUNITY DEVELOPMENT PRIORITY - (High Priority)

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

Goals/Strategies:

- **CD-1 Infrastructure** - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
- **CD-2 Community Facilities** - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.
- **CD-3 Public Services** - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.
- **CD-5 Clearance** - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.
- **CD-6 Architectural Barriers** - Remove architectural barriers and make public and community facilities accessible.
- **CD-7 Public Safety** - Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.

ECONOMIC DEVELOPMENT PRIORITY – (Low Priority)

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment for residents of the City of Wheeling.

Goals/Strategies:

- **ED-1 Employment** - Support and encourage new job creation, job retention, employment, and job training services.
- **ED-2 Financial Assistance** - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
- **ED-3 Redevelopment Program** - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in downtown.

ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

- **AM-1 Overall Coordination** - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

FY 2017 CDBG and HOME Budget –

The chart below lists the FY 2017 CDBG activities that were funded:

Project ID Number	Project Title/Description	2017 CDBG Budget	2017 CDBG Expenditures
CD-17-01	Administration	\$ 214,492.00	\$ 93,049.50
CD-17-02	Section 108 Loan Payment	\$ 200,000.00	\$ 0.00
CD-17-03	Fire Hydrant Replacement	\$ 100,000.00	\$ 0.00
CD-17-04	Water Valve Replacement	\$ 255,972.00	\$ 0.00
CD-17-05	Henderson Street Slip Repair	\$ 67,000.00	\$ 0.00
CD-17-06	Jenson Playground	\$ 100,000.00	\$ 0.00
CD-17-07	ADA Improvements to I-470 Ballfields	\$ 32,000.00	\$ 0.00
CD-17-08	Catholic Charities Center	\$ 4,000.00	\$ 0.00

CD-17-09	Family Services	\$ 4,000.00	\$ 4,000.00
CD-17-10	Greater Wheeling Coalition for the Homeless	\$ 4,500.00	\$ 4,500.00
CD-17-11	Seeing Hand Association	\$ 2,500.00	\$ 2,246.15
CD-17-12	Soup Kitchen	\$ 5,000.00	\$ 0.00
CD-17-13	Wheeling Health Right	\$ 20,000.00	\$ 20,000.00
CD-17-14	Human Rights Commission	\$ 5,000.00	\$ 0.00
CD-17-15	Police Department - Community Policing	\$ 10,000.00	\$ 0.00
CD-17-16	Nelson Jordan Center	\$ 33,000.00	\$ 8,613.56
CD-17-17	East Wheeling Pool Operations	\$ 15,000.00	\$ 0.00

The City spent \$101,663.66 of its FY 2017 CDBG allocation, which is 9.48% of the allocation. Additionally, during the 2017 CAPER period, the City expended \$607,508.04 from previous fiscal years.

The chart below lists the FY 2017 HOME activities that were funded:

Project ID Number	Project Title/Description	2017 HOME Budget	2017 HOME Expenditures
HOME 17-18	HOME General Administration	\$ 24,263.00	\$ 14,239.66
HOME 17-19	CHDO Set-A-Side	\$ 36,396.00	\$ 0.00
HOME 17-20	Northern Panhandle HOME Consortium— First Time Homebuyer Program	\$ 181,977.00	\$ 0.00

The City spent \$14,239.66 of its FY 2017 HOME allocation, which is 5.87% of the allocation. Additionally, during the 2017 CAPER period, the City expended \$249,080.24 from previous fiscal years.

Housing Performance Measurements –

The table below lists the objectives and outcomes that the City accomplished through CDBG activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Decent Housing	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Economic Opportunity	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total by Outcome	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Table 7 – CDBG Housing Performance

The chart below lists the objectives and outcomes that the City accomplished through HOME activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
Suitable Living	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Decent Housing	0	\$0.00	27	\$255,696.63	0	\$0.00	27	\$255,696.63
Economic Opportunity	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total by Outcome	0	\$0.00	27	\$255,696.63	0	\$0.00	27	\$255,696.63

Table 8 – HOME Housing Performance

The City of Wheeling met its National Objective requirement of principally benefitting low- and moderate-income persons. The number above represents the twenty-seven (27) first time homebuyers assisted during this CAPER period.

National Objectives -

The City expended \$709,171.10 in CDBG funds during this CAPER period. Included in this amount was \$199,101.71 for Planning and Administration, and \$183,947.50 for Section 108 Repayments. This leaves a balance of \$326,121.89 that was expended for project activities. All of the \$326,121.89 was expended on activities that benefitted low- and moderate-income persons. This produces a Low/Mod Benefit Percentage of 100.00%. These funds were expended in the low/mod income areas or to benefit low/mod households for activities identified in the City’s Five Year Consolidated Plan.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This was the City of Wheeling's third year of the FY 2015-2019 Five-Year Consolidated Plan designed to address the housing and non-housing needs of City residents. This year's CAPER reports on the actions and achievements the City accomplished in Fiscal Year 2017.

The CAPER for the City of Wheeling's FY 2017 Annual Action Plan includes the City's CDBG and HOME Programs and outlines which activities the City undertook during the program year beginning July 1, 2017 and ending June 30, 2018. The City of Wheeling's Economic and Community Development Department is the lead entity and administrator for the CDBG and HOME funds.

The CDBG Program and activities outlined in this FY 2017 CAPER principally benefited low- and moderate-income persons and funding was targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents.

The City during this CAPER period budgeted and expended FY 2017 CDBG and HOME funds on the following strategies:

- **Housing Strategy - HS** - Budget \$223,373.00, expended \$0.00.
- **Homeless Strategy - HO** - Budget \$8,500.00, expended \$4,500.00.
- **Special Needs - SN** - Budget \$4,000.00, expended \$4,000.00
- **Community Development Strategy - CD** - Budgeted \$640,472.00, expended \$30,859.71.
- **Economic Development Strategy - ED** - Budgeted \$200,000.00, expended \$0.00.
- **Administration and Management Strategy - AM** - Budgeted \$238,755, expended \$107,289.16.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Administration, Planning, and Management	Other	Other	10	6	60.00%	2	2	100%
CD-1 Infrastructure	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15,285	9,285	60.75%	4,530	0	0.00%

CD-2 Community Facilities	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	280	361	100%	1,096	305	27.83%
CD-3 Public Services	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	27,870	38,450	100%	5,970	20,147	100%
CD-4 Code Enforcement	Non-Housing Community Development	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	1,518	100%	0	437	100%
CD-5 Clearance	Non-Housing Community Development	Buildings Demolished	Buildings	0	25	100%	0	12	100%

CD-6 Architectural Barriers	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	10,000	100%	-	-	-
CD-6 Architectural Barriers	Non-Housing Community Development	Other	Other	2	1	50.00%	1	0	0.00%
CD-7 Public Safety	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25,525	5,410	21.10%	5,105	305	6.00%
ED-1 Employment	Economic Development	Jobs created/retained	Jobs	0	0	-	-	-	-
ED-2 Financial Assistance	Economic Development	Businesses assisted	Businesses Assisted	5	3	60.00%	1	1	100%
ED-3 Redevelopment Program	Economic Development	Facade treatment/business building rehabilitation	Business	0	0	-	-	-	-

HO-1 Operating/Support	Homeless	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5,000	500	10.00%	1,000	161	16.10%
HO-2 Housing	Homeless	Homeless Person Overnight Shelter	Persons Assisted	155	76	49.03%	31	26	83.97%
HS-1 Homeownership	Affordable Housing	Homeowner Housing Added	Household Housing Unit	56	73	100%	18	27	100%
HS-1 Homeownership	Affordable Housing	Direct Financial Assistance to Homebuyers	Households Assisted	56	73	100%	18	27	100%
HS-2 Housing Construction/Rehabilitation	Affordable Housing	Rental units constructed	Household Housing Unit	2	0	0.00%	0	0	0.00%
HS-2 Housing Construction/Rehabilitation	Affordable Housing	Rental units rehabilitated	Household Housing Unit	3	1	33.33%	1	0	0.00%
HS-3 Fair Housing	Affordable Housing	Other	Other	5	3	60.00%	1	1	100.00%
SN-1 Housing	Non-Homeless Special Needs	Rental units rehabilitated	Household Housing Unit	0	0	-	-	-	-

SN-1 Housing	Non-Homeless Special Needs	Homeowner Housing Rehabilitated	Household Housing Unit	0	1	100%	-	-	-
SN-2 Social Services	Non-Homeless Special Needs	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	432	57.60%	150	249	100%

Table 9 – Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the FY 2017 CAPER period, the City of Wheeling did not meet all of its goals for expected units of measurement. This was due to the delays in funding and program start. However, these activities are still in progress and the City should meet its goals in the FY 2018 CAPER period.

During the FY 2017 CDBG and HOME Program Year, the City of Wheeling addressed the following strategies and specific objectives from its Five Year Strategic Initiatives:

Housing Priority:

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

HS-1 Homeownership - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.

- The City proposed to assist a total of eighteen (18) qualified First Time Homebuyers with deferred, forgivable loans for downpayment and closing cost assistance with the purchase of a home within the Northern Panhandle. During this CAPER period, the City exceeded its goal by assisting twenty-seven (27) First Time Homebuyers in the Northern Panhandle.

HS-2 Housing Construction/Rehabilitation - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.

- The City proposed to assist one (1) housing unit during this CAPER period. The City did not complete any units during this CAPER period. This will be completed in the FY 2018 CAPER period. Habitat for Humanity, which is not a certified CHDO, broke ground in April 2016 for a single-family home on Wheeling Island that will be sold to a low/mod family; project was not completed during this CAPER period. CHANGE, Inc., a certified CHDO, used FY 2014 and FY 2015 HOME funds to complete a CHDO project in Follansbee, WV during this CAPER period. CHANGE, Inc. purchased, and is in the process of rehabilitating this unit. This will be a rental property managed by CHANGE, Inc.

HS-3 Fair Housing - Promote fair housing choice through monitoring, education, and outreach.

- The City proposed to use CDBG funds for office expenses for the Wheeling Human Rights Commission (HRC). Fair Housing Education and Outreach efforts were continued under an

agreement with Southwest PA Legal Services. Increasing visibility of the HRC remained a goal of the City. Six (6) Fair Housing billboards were placed in April.

- During FY 2017, eight (8) housing complaint forms, three (3) employment complaint forms, and three (3) public accommodations forms were issued by the HRC as a result of complaint-related inquiries. The following complaint activity occurred in FY 2017: One (1) public accommodations complaint, on the bases of gender identity and age, was received on September 26, 2017; following investigation, the Human Rights Commission made a determination of No Probable Cause in the case, which was dismissed on March 1, 2018. One (1) employment complaint, on the basis of race, was received on October 12, 2017; following discussion with the City's Attorney, the employment complaint was found to be outside of the Wheeling Human Rights Commission's jurisdiction and referred to the West Virginia Human Rights Commission, as well as the Ohio Civil Rights Commission. One (1) housing complaint, on the bases of sexual orientation and disability, was received on February 20, 2018; following investigation, the Human Rights Commission made a determination of No Probable Cause in the case on June 21, 2018. One (1) public accommodations complaint, on the bases of gender identity, was received on May 31, 2018; this case was in the process of investigation by the Human Rights Commission at the end of FY 2017.

Homeless Priority:

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

HO-1 Operation/Support - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

- During this CAPER period, the City proposed to serve 1,000 low income and homeless persons with meals, and the City served 161 persons with meals. The proposed accomplishment number of 1,000 was an overestimated number by the subrecipient.

HO-2 Housing - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

- The City proposed to benefit 31 homeless persons living in a transitional facility during this CAPER period, and the City served 26 persons. This project/activity is still ongoing, and once the project is completed, the City will meet the persons assisted goal in the FY 2018 CAPER.

Other Special Needs Priority:

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

Goals/Strategies:

SN-1 Housing - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.

- The City did not fund any activities with CDBG funds during this CAPER period.

SN-2 Social Services - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

- The City proposed to benefit 150 people through Family Services with CDBG funds, and the City exceeded that goal by serving 253 persons. The City did fund Seeing Hand Association with CDBG funds during this CAPER period, but the accomplishment data was included under CD-3.

Community Development Priority:

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

Goals/Strategies:

CD-1 Infrastructure - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.

- During this CAPER period, the City proposed to assist 4,530 low-income persons with the replacements of fire hydrants and water valves, and the repair of a street slip in the following low/mod areas of the City: CT 3 BG 2; CT 4 BG 1; CT 5 BG 2; CT 13 BG 1; CT 26 BG 1, 3 & 4; CT 27 BG 1 & 2. However, the City did not begin these activities during this CAPER period. These activities are ongoing and will be completed during the FY 2018 CAPER period. The City assisted 9,285 low-income persons this CAPER period by completing a street reconstruction project from the previous CAPER period.

CD-2 Community Facilities - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

- During this CAPER period, the City proposed to serve 1,096 persons through playground improvements. The City benefited 305 children and repaired 1 public facility with the playground improvements during this CAPER period. Projects/activities are still ongoing, and once the projects/activities are completed, the City will meet the persons assisted goal in the FY 2018 CAPER.

CD-3 Public Services - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.

- The City proposed to serve a total of 5,970 persons through various public services during this CAPER period. The City exceeded its goal during the FY 2017 CAPER period by assisting 8,015 persons and repairing 1 public facility.

CD-4 Code Enforcement - Undertake code enforcement activities to maintain the existing housing stock in the City.

- The City of Wheeling's Code Enforcement Officers inspected 437 structures in low/mod areas during this CAPER period.

CD-5 Clearance - Remove and eliminate slum and blighting conditions through demolition of vacant and abandoned structures throughout the City.

- The City did not fund any activities with CDBG funds during this CAPER period. The City did demolish twelve (12) structures funded by General Funds.

CD-6 Architectural Barriers - Remove architectural barriers and make public and community facilities accessible.

- The City proposed to pave approximately 1,183 linear feet of handicap sidewalks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space. These projects have not been completed yet. They will be completed by the FY 2018 CAPER period.

CD-7 Public Safety - Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.

- The City proposed to serve 5,105 low income people by paying for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods. The neighborhoods to be served are: CT 500 BG 1; CT 500 BG 2; CT 600 BG 1; CT 600 BG 2; CT 700 BG 2. This project/activity is still on-going and once the project is completed, the City will meet the goal in the FY 2018 CAPER.

Economic Development Priority:

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment for residents of the City of Wheeling.

Goals/Strategies:

ED-1 Employment - Support and encourage new job creation, job retention, employment, and job training services.

- The City did not fund any activities with CDBG funds during this CAPER period.

ED-2 Financial Assistance - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.

- The City continued to repay the Section 108 Loan during this CAPER period.

ED-3 Redevelopment Program - Plan and promote the development and redevelopment of vacant commercial and industrial sites, and facilities, and the revitalization efforts in downtown.

- The City did not fund any activities with CDBG funds during this CAPER period.

During this CAPER period, the City continued to use assistance of the EPA for “Target Brownfield Assistance” to test the Robrecht property. The City received the final report on November 1, 2017, however by that time it was not possible to meet the 2017 deadline to apply for an EPA Brownfields Cleanup Grant. The City will use this document if it determines that it will apply for an EPA Brownfields Cleanup Grant in FY 2018.

Administration, Planning, & Management Priority:

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

AM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- The City continued to use CDBG and HOME funds to pay for administrative and office expenses of the CDBG and HOME programs.

The greatest need for the City of Wheeling and the Northern Panhandle HOME Consortium is affordable housing. The Consortium used HOME funds to assist with this need and assisted twenty-seven (27) low income households with downpayment and closing cost assistance to buy a home.

In addition, like all older communities there is a great need for infrastructure improvements. This was done through funding the Fire Hydrant Replacements, Water Valve Replacements, and the Henderson Street Slip Repair.

The City of Wheeling has allocated 7.0% of its FY 2017 CDBG allocation to assist public service agencies in aiding the City's low- and moderate-income residents.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	9,516	26
Black or African American	741	1
Asian	5	0
American Indian or American Native	1	0
Native Hawaiian or Other Pacific Islander	1	0
Total	10,264	27
Hispanic	516	0
Not Hispanic	9,748	27

Table 10 – Table of Assistance to Racial and Ethnic Populations by Source of Funds

Narrative

The chart above reflects the total number of people in the households assisted.

The City of Wheeling’s CDBG program benefitted 9,516 (92.71%) White families, 741 (7.22%) Black or African American families, 5 (<0.01%) Asian families, 1 (<0.01%) American Indian or American Native family, and 1 (<0.01%) Native Hawaiian or Other Pacific Islander family. Of the families assisted, 516 (5.03%) were Hispanic.

The City of Wheeling’s HOME program benefitted 27 (96.3%) White families, and 1 (3.7%) Black or African American Families, and no Asian, Hispanic, American Indian or American Native, or Native Hawaiian or Other Pacific Islander families.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	FY 2017	\$1,072,464.00	\$101,663.06
HOME	FY 2017	\$242,636.00	\$14,239.66

Table 11 – Resources Made Available

Narrative

During the FY 2017 Program Year, the City of Wheeling received the above amounts of Federal Entitlement Grants. These funds were made available to the City after September 1, 2017 when the HUD Director, Community Planning and Development Division signed the FY 2017 CDBG and HOME Grant Agreement. The City also received \$27,537.44 in CDBG program income, consisting of \$7,945.44 for the Economic Development Revolving Loan Fund, and \$12,011.00 in Housing Rehabilitation loan repayments. The City also received \$6,547.88 in HOME program income from HOME recaptured funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	82%	82%	The City funded 17 projects during this CAPER period in this Target Area with CDBG funds.
Northern Panhandle HOME Consortium	18%	18%	The HOME Consortium funded 3 projects during this CAPER period in this Target Area with HOME funds.

Table 12 – Identify the geographic distribution and location of investments

Narrative

The City of Wheeling and the Northern Panhandle HOME Consortium has allocated its CDBG and HOME funds for FY 2017 to principally benefit low- and moderate-income persons. The City has a public benefit ratio of 100% of its funds, which principally benefits low- and moderate-income persons. In selecting projects for funding, the following criteria were used:

- The Public Facilities activities were either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.

- Acquisition and demolition of structures were either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.
- The public services activities were for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program had an income eligibility criterion; therefore the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.

The proposed activities under the FY 2017 CDBG Program Year were located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds were used for administration and for housing projects. The HOME Consortium funds were allocated to income eligible households to purchase an affordable house. All of the funds were used to benefit low- and moderate-income households (100%).

Leveraging:

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In addition to its CDBG and HOME funds, the following other public resources have been received by agencies in the City of Wheeling:

- The City of Wheeling Police Department received \$124,750.00 from the West Virginia Department of Transportation for Safe Communities.
- The Wheeling Housing Authority received \$730,778.00 for the FY 2017 Capital Funds Grant, and \$1,043,086 for the FY 2018 Capital Funds Grant.
- The City received 10,500.00 from the West Virginia Division of Culture and History from the Historic Preservation Grant.
- The City received \$1,800.00 to have Southwestern Pennsylvania Legal Services provide fair housing initiative programs which include education outreach.

During this CAPER period, the Greater Wheeling Homeless Coalition obtained the following federal funds to serve the local homeless population:

- In February 2017, the Coalition applied to the U.S. Department of Veteran Affairs for renewal of a Supportive Services for Veteran's Families (SSVF) grant and received approval from the VA in June 2017. This program is designed to provide short-term residential assistance for Veterans of

the U.S. Armed Forces and their families. The funding, which amounts to \$134,342, is used to continue efforts to identify and assist local homeless Veterans and their families in the Northern Panhandle who are in need of assistance. All SSVF providers in the NPCoC are awaiting final award notice for renewal grants in FY 2019.

In FY 2017, much of the City's brownfields activity centered around continuing the US EPA funded Targeted Brownfields Assessment (TBA), which was conducted in order to better define the environmental contamination at the City-owned Robrecht Property. As reported previously, these activities kicked off in April 2017, when the EPA, DEP, and NBAC visited the Robrecht site, along with EPA's chosen contractor, TechLaw, Inc. The contractor conducted soil coring, drilling, well construction and sampling, and at the onset of FY 2017, the City was awaiting the results. The City received the final report on November 1, 2017, however by that time it was not possible to meet the 2017 deadline to apply for an EPA Brownfields Cleanup Grant. The TBA provided an Analysis of Brownfields Cleanup Alternatives, which is an instrumental part of the proposal for a Cleanup Grant, and this document remains useful, should the City determine that it will apply for an EPA Brownfields Cleanup Grant at the next proposal deadline in 2018.

During FY 2017, the ECD Department continued to remain active in its relationship with the Northern West Virginia Brownfields Assistance Center (NBAC), and staff attended the 2017 WV Brownfields Conference in September 2017. Staff also joined a regional Brownfields Task Force hosted by Belomar, who with the assistance of NBAC submitted a regional \$200,000 Community-Wide Brownfields Assessment Grant proposal in November 2017. Included within the proposal was funding for a Remedial Action Plan for the Robrecht site, as well as assessment for additional City sites. Unfortunately, the City did not receive the grant, so Belomar requested a de-briefing with the City's EPA Regional Brownfields contact, in an effort to improve its application for the next deadline in 2018.

In an opportunity to showcase a previously successful brownfield redevelopment project, the City had the distinct pleasure of hosting the HUD Region 3 Regional Administrator, as well as the Charleston Field Office Director, in a tour of the Orrick, Herrington, and Sutcliffe's (Orrick's) Global Operations Center facilities on October 25, 2017. Orrick is an international law firm which located within the rehabilitated Wheeling Stamping building, a result of the Celoron Plaza project in the historic warehouse district of Center Wheeling. The Celoron Plaza project was a public-private partnership, which had successfully utilized \$370,000 of CDBG funds, as well as a \$1 million BEDI and a \$2.25 million Section 108 Loan.

The Old North Park Landfill site was entered into the WV DEP's Landfill Closure Assistance Program (LCAP). A contract with GAI for engineering services for the Wheeling Landfill closure became effective August 1, 2017. After beginning the work, a meeting was held on March 14, 2018, between the City, GAI and the DEP to discuss obstacles encountered during the work, as well as to confirm the post closure use with the City. Although the layout may differ slightly from the Conceptual Master Plan that was produced under the West Virginia Redevelopment Collaborative grant, the ultimate goal remains that the LCAP will prepare the site for a recreational development by addressing assessment, cleanup, engineering, grading and preparation.

HOME MATCH –

- The Northern Panhandle HOME Consortium had \$66,559.71 in HOME Match funds during this CAPER period and has a total carryover of \$1,611,347.46 in excess HOME Match funds.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$ 1,611,347.46
2. Match contributed during current Federal fiscal year	\$ 151,278.23
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$ 1,762,625.69
4. Match liability for current Federal fiscal year	\$ 61,734.04
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$ 1,700,891.65

Table 13 – Fiscal Year Summary - HOME Match Report

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Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Wheeling #226	09/29/2017	-	\$1,500.00	-	-	-	\$21,750.00	\$23,250.00
Wheeling #227	10/17/2017	\$55,427.34	\$2,144.60	-	-	-	-	\$57,571.94
Wheeling #228	10/18/2017	-	\$1,526.00	-	-	-	-	\$1,526.00
Wheeling #230	01/11/2018	-	\$682.50	-	-	-	-	\$682.50
Wheeling # 231	01/16/2018	-	\$1,000.00	-	-	-	-	\$1,000.00
Wheeling #233	04/06/2018	-	\$1,749.00	-	-	-	-	\$1,749.00
Ohio County #079	11/09/2017	-	\$400.00	-	-	-	-	\$400.00
Ohio County #080	12/01/2017	\$55,427.34	\$1,634.63	-	-	-	-	\$57,061.97
Hancock County #098	09/26/2016	-	\$87.01	-	-	-	-	\$87.01
Brooke County #095	11/20/2017	-	\$3,000.00	-	-	-	-	\$3,000.00
Brooke County #094	11/17/2017	-	\$2,544.81	-	-	-	-	\$2,544.81
Brooke County #097	03/30/2018	-	\$2,405.00	-	-	-	-	\$2,405.00
Subtotals		\$110,854.68	\$18,673.55	-	-	-	\$21,750.00	151,278.23

Table 14 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE Report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$ 0.00	\$ 6,547.88	\$ 6,547.88	\$ 0.00	\$ 0.00

Table 15 – Program Income

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Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Table 16 – Minority Business Enterprises

	Total	Women Business Enterprises	Male Business Enterprises
Contracts			
Number	0	0	0
Amount	\$ 0.00	\$ 0.00	\$ 0.00
Sub-Contracts			
Number	0	0	0
Dollar Amount	\$ 0.00	\$ 0.00	\$ 0.00

Table 17 – Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Table 18 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired	0
Businesses Displaced	0
Nonprofit Organizations Displaced	0
Households Temporarily Relocated, not Displaced	0

Table 19 – Relocation and Real Property Acquisition

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Table 20 – Minority Property Enterprises

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	19	27
Number of special-needs households to be provided affordable housing units	0	0
Total	19	27

Table 21 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	1	0
Number of households supported through the acquisition of existing units	18	27
Total	19	27

Table 22 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During the FY 2017 CDBG program year, the City of Wheeling did not fund any projects that will construct new units, the acquisition of existing units or provide any rental assistance with CDBG funds. All the affordable housing projects were open to the residents of the Consortium and used HOME funds.

During this CAPER period, the City of Wheeling funded and completed the following projects:

- City of Wheeling – First Time Homebuyer Program** – HOME funds were used to provide deferred, forgivable loans to qualified first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within the City limits of Wheeling, West Virginia. Nine (9) households were assisted, utilizing \$85,900.42 in HOME funds.

- **City of Weirton - First Time Homebuyer Program** – HOME funds were available to provide deferred, forgivable loans to qualified first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within the City limits of Weirton, West Virginia. There were no households assisted in the City of Weirton in this CAPER period.
- **Hancock County - First Time Homebuyer Program** – HOME funds were used to provide deferred, forgivable loans to qualified, first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within Hancock County, West Virginia. One (1) household was assisted, utilizing \$10,026.00 in HOME funds.
- **Brooke County - First Time Homebuyer Program** – HOME funds were used to provide deferred, forgivable loans to qualified, first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within Brooke County, West Virginia. Four (4) households were assisted, utilizing \$34,990.69 in HOME funds.
- **Ohio County - First Time Homebuyer Program** – HOME funds were used to provide deferred, forgivable loans to qualified, first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within Ohio County, West Virginia. Three (3) households were assisted, utilizing \$23,989.79 in HOME funds.
- **Marshall County - First Time Homebuyer Program** – HOME funds were used to provide deferred, forgivable loans to qualified, first-time homebuyers who required downpayment and closing cost assistance with their purchase of a home within Marshall County, West Virginia. Ten (10) households were assisted, utilizing \$90,773.73 in HOME funds.
- **CHDO Set-Aside** – HOME funds were set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equated 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. The City has funded an ongoing CHDO housing project utilized FY 2014 and FY 2015 HOME funds during this CAPER period. The project is not completed. The project will be completed during the FY 2018 CAPER period.

The City proposed to assist nineteen (19) low-income households. During this CAPER period, the City and the HOME Consortium assisted twenty-seven (27) first-time homebuyers. The City exceeded its affordable housing goal.

Discuss how these outcomes will impact future annual action plans.

The City of Wheeling continued to work towards achieving its goal of providing decent, safe, sound, and affordable housing for its low- and moderate-income residents. The City continued to provide funds for closing costs and downpayment assistance for first time homebuyers and through funding the development of new housing. This year's accomplishments were slightly over the yearly goal, but since this is the third year, the goal will not be adjusted.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	8
Moderate-income	0	19
Total	0	27

Table 23 – Number of Persons Served

Narrative Information

During this CAPER period, the City of Wheeling did not use its CDBG funds to assist with affordable housing. The City and the Northern Panhandle HOME Consortium used HOME funds to assist 27 households, of which 0% were Extremely Low-Income, 29.6% were Low-Income, and 70.4% were Moderate-Income.

The City of Wheeling used its limited CDBG and HOME funds to address its numerous housing and community development needs. The City of Wheeling has been working in cooperation with the non-profit housing providers to address the City’s affordable housing needs through the use of CDBG funds, HOME funds, and funds provided through the WV Housing Development Fund.

The City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium. The following cities and counties are members of the Northern Panhandle HOME Consortium: City of Wheeling; City of Weirton; Hancock County; Brooke County; Ohio County; and Marshall County. The members of the Northern Panhandle HOME Consortium Council are representatives from the local participating governments and they meet regularly with their local elected officials and the non-profit housing provider agencies throughout the year to determine housing needs and how best to allocate HOME funds. The HOME funds the Consortium received during this CAPER period were used to assist low-income families through its First Time Homebuyer Program.

In FY 2017, the City of Wheeling provided CDBG, HOME, program income, and other funds that were used to develop or rehabilitate housing in the City. The results of the activities funded during the FY 2017 CAPER period as required in HUD Table 2-A:

- **Production of new rental units** – FY 2017 = There were a total of 18 affordable family town homes built for rent in the Wheeling Heights project and 40 new units were undertaken in the Labelle Greene LIHTC project. Five Year Total = 138 units.
- **Rehabilitation of existing rental units** - FY 2017 = 120 units completed, 180 units underway. Five Year Total = 260 units.
- **Production of new owner-occupied units** - FY 2017 = 2 units. Five Year Total = 3 units.
- **Rehabilitation of existing owner-occupied units** - FY 2017 = 120 units. Five Year Total = 120 units.

- **Homebuyer Training/Counseling** - FY 2017 = At least twenty-seven (27) people received homebuyer education under HOME, as it is a requirement for eligibility under the First Time Homebuyer program. To avoid duplication of reporting, the City only reports the households when they have closed on a house. Five Year Total = 74 households.
- **First-Time Homebuyers Assisted** - FY 2017 = 27 households were assisted. Five Year Total = 74 households.
- **Handicapped Accessible Rehabilitations** - FY 2017 = 1 unit. Five Year Total = 4 units.
- **Housing Units Remediated or Abated for Lead Based Paint** - FY 2017 = No units. Five Year Total = 1 unit.
- **Fair Housing Education** - FY 2017 = 138 households were counseled. Five Year Total = 184 units.
- **Rental Housing Units Inspected** - FY 2017 = A total of 250 renter-occupied housing units in low/mod areas were inspected for code compliance in the City. Five Year Total = 810 units.
- **Owner-Occupied Housing Units Inspected** - FY 2017 = A total of 187 owner-occupied housing units in low/mod areas were inspected for code compliance in the City. Five Year Total = 708 units.
- **Housing Units Inspected** - FY 2017 = A total of 437 units in low/mod areas were inspected for code compliance in the City. Five Year Total = 1,538.
- **Housing Units Demolished (Not CDBG)** - FY 2017 = 12 units. Five Year Total = 25 units.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In 2014, the NPCoC held membership meetings to offer individuals and organizations the opportunity to provide comments and feedback to the draft of the NPCoC's five-year strategic plan for the Northern Panhandle of West Virginia. In 2015, the NPCoC formally adopted the NPCoC Community Strategic Plan to End Homelessness, which is a five-year plan detailing the strategies, objectives, and action steps geared to ensuring there is safe, affordable housing for everyone in the region. Specific goals identified for success in outreaching to individuals and families in the community and providing them with an assessment of their individual's needs were included in the NPCoC Community Strategic Plan to End Homelessness as: formalizing committee structures to ensure 100 percent of the region is covered by outreach; and defining the best Coordinated Entry System, covering the entire service area, so a homeless individuals or family can present at any provider using the Homeless Management Information System (HMIS) and is assessed with universal tools.

Based on long-standing experience serving the local homeless population, regular contact with people experiencing homelessness has been identified as one of the most successful methods for ensuring progress in stability and independence, as well as reducing recidivism. To carry out strategies and action steps listed in the NPCoC Community Strategic Plan to End Homelessness related to outreach, members of the NPCoC have continued to work toward developing regional committees able to provide representation of both the northern and southern regions, which will provide regular updates on all five counties in the Northern Panhandle of West Virginia. By reporting on local needs and progress toward ending homelessness, the NPCoC is taking an active approach to better coordinate services and address unmet needs.

Additionally, the NPCoC has two major groups conducting outreach. The Coalition currently uses a three-pronged approach to outreach, connecting weekly with homeless clients, community partners, and landlords. Coalition case managers and community engagement specialists focus their street outreach efforts on connecting the unsheltered and sheltered homeless population to permanent housing through a referral to Centralized Intake and Assessment. Additionally, the Director of the Ohio County Health Department developed Project HOPE, a medical-based outreach team of nurses, community members, and volunteers who visit identified homeless campsites twice a month in an effort to engage unsheltered homeless persons and provide medical/mental health screenings. During winter months, both outreach teams conduct regular visits to the seasonal Winter Freeze Shelter, operated by Youth Services System in Wheeling. Regular referrals between these outreach groups occur to ensure the homeless population is connected to both their housing and medical needs, and all persons experiencing homelessness are referred to Centralized Intake and Assessment.

In 2017, HUD required CoCs to develop a local Coordinated Entry System to ensure assessments of an individual's needs for homeless services were standardized. In January 2018, formalized policies and

procedures of the NPCoC's Coordinated Entry System were approved by the NPCoC Board of Directors. The Coalition is defined as the single access point of the NPCoC's Coordinated Entry System, providing daily Centralized Intake and Assessment with each household in the Northern Panhandle requesting homelessness assistance.

Coalition staff conduct Centralized Intake and Assessment using an HMIS assessment and evidence-based practices to determine the most appropriate program available to meet the needs of each applicant. This includes diversion to family and friends if possible, and screening for placement in local emergency shelters, as well as other supportive services and housing programs. Coalition staff develop Individual Service Plans and Housing Plans, which include assistance with housing search and placement. Prioritization of placement into housing occurs during monthly Provider Committee meetings.

As lead agency for the Northern Panhandle Continuum of Care (NPCoC), the Coalition ensures homeless services are available throughout the entire geographic area by using funding sources such as the Emergency Solutions Grant (ESG) to provide services and housing for homeless people in areas where there are no existing shelters or easily accessible service providers. During the last year, the Coalition provided assistance with rapid re-housing and homelessness prevention in each of the following regions of the Northern Panhandle CoC:

- **Northern - Brooke & Hancock Counties** - 3 people in 3 households received Rapid Re-Housing, and 3 people in 2 households received Homeless Prevention assistance
- **Central - Ohio County** - 67 people in 47 households received Rapid Re-Housing and 10 people in 2 households received Homeless Prevention assistance
- **Southern - Marshall & Wetzel Counties** - 8 people in 7 household received Rapid Re-Housing, and 10 people in 2 households received Homeless Prevention assistance

For all persons experiencing homelessness, a total of 18 people in 8 households were served during the aforementioned time period. From these contacts 77 unique service transactions resulted. These services included case management, rent deposit assistance, rent payment assistance, and utility deposit assistance.

During the 2017-18 CAPER period, Coalition staff documented contact with 422 homeless people in 331 households, which resulted in referrals to more than 1,450 unique service transactions.

Addressing the emergency shelter and transitional housing needs of homeless persons

Members of the NPCoC include several emergency shelter providers such as the Salvation Army of Wheeling, the YWCA, Northwood Health Systems, Catholic Charities, and Youth Services System's seasonal Winter Freeze Shelter. In addition, the Coalition operates two transitional housing facilities, one

for families with children, and one for adults without children. No shelters added beds, reduced beds, or closed during this CAPER period.

Since Transitional Housing's inception in 2002, only 13% of the households served have returned to homelessness. Despite the successfulness of this project, the State of West Virginia decided to eliminate the funding of all Transitional Housing programs from the Emergency Solutions Grant program in 2014. Additionally, during the FY2015 CoC Competition, the Transitional Housing and HMIS projects both lost funding and are no longer eligible for renewal.

Transitional Housing units remain under covenant through 2020 to be used as housing for the homeless population. Despite these recent funding eliminations in 2014 and 2015, the Coalition has remained dedicated to operating Transitional Housing through community foundation grants and fundraising efforts. The Coalition has found Transitional Housing to be an extremely successful model for helping people to permanently end their homelessness.

The loss of HUD's HMIS funding also represents a significant hardship, as this was the only source of HUD funding for the federally-mandated reporting system, which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. When the Coalition agreed to switch HMIS providers and join the statewide Mediware Information Systems' HMIS ServicePoint in 2012, state funding agencies agreed to support the increase in HMIS expenses associated with this change. The Emergency Solutions Grant currently provides the Coalition \$28,000 in HMIS funding, which represents an increase from the previous year.

In addition to the Coalition's Emergency Solutions Grant HMIS funding, additional end user organizations of HMIS contribute to the costs of the HMIS system through annual agreements. The NPCoC's HMIS ServicePoint is utilized by two Supportive Services for Veterans Families programs and one Runaway Homeless Youth program. Annual agreements are set forth to support HMIS costs and adhere to the required HMIS component of all CoC-, ESG-, and VA-funded homeless assistance programs.

The Coalition also provides improved access and coverage to communities in the region aside from emergency shelter services and transitional housing by offering temporary rental assistance through the Emergency Solutions Grants and Supportive Services for Veteran Families programs. In addition to utilizing existing housing capacity, these programs allow people to remain in their home community where they are more likely to have the familiarity and support network necessary to reduce the likelihood of returning to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Coalition has developed twelve diverse supportive services and housing programs to assist people experiencing homelessness make the transition to permanent housing and independent living, including: outreach and engagement; diversion; referrals to emergency shelter; placement in Transitional Housing for families and singles; Permanent Supportive Housing for single adults with disabilities; three distinct rental assistance programs for those at imminent risk or experiencing homelessness; post-housing supportive services; and, most recently, in-house clinical level services with a therapist. These programs and services provide assistance to the homeless population, including those who are chronically homeless, individuals and families, Veterans and their families, and unaccompanied youth.

With access to a diverse group of supportive service, shelter, and housing programs, the Coalition can offer, through the NPCoC's Coordinated Entry System, tailored-housing solutions to meet the needs of individuals and families in ending their homelessness. This system, as evidenced in the NPCoC Community Strategic Plan to End Homelessness, works towards accelerating the process for referrals to housing and exit from emergency shelter or the streets. Provider Committee meetings also assist in reducing the length of time homeless by prioritizing households' placement into the most appropriate housing solution available.

Assisting the homeless population in facilitating access to affordable housing is achieved through the Coalition's outreach of policy of connecting weekly with landlords. The Coalition has a contact list of roughly 60 landlords who are willing to participate in rental assistance programs offered by the Coalition. Additionally, the Coalition assists each household with an Individualized Service Plan and Housing Plan, which include assistance with housing search and placement. Public housing is often the most affordable, long-term housing available for the homeless population.

To prevent individuals and families who were recently homeless from becoming homeless again, the Coalition offers community engagement and post-housing stabilization programs, including the Bureau of Behavioral Health and Human Resources' Community Engagement Specialist program and the state-wide Collaborative Agreements to Benefit Homeless Individuals (CABHI) program. The Coalition's CABHI program focuses on serving individuals who are chronically homeless, Veterans, families and children, and unaccompanied youth. The Coalition's Community Engagement Specialist program is one of three offered in the Northern Panhandle of West Virginia, focused specifically on serving the homeless population. NPCoC members, Northwood Health Systems and Health Ways, also offer the Community Engagement Specialist program, focusing on serving those who have mental health issues, substance use disorders, and co-occurring disorders not experiencing homelessness.

Once housing is secured, the Coalition uses these post-housing programs to ensure people with mental health issues, substance abuse disorders, and co-occurring disorders maintain housing and reduce hospitalization by providing a high level of direct care. This direct care includes case management and community engagement assistance with transportation to medical appointments, monitoring of medication, routine socialization, and connection to all necessary community resources for housing stability.

In February 2017, the Coalition applied to the U.S. Department of Veteran Affairs for renewal of a

Supportive Services for Veteran's Families (SSVF) grant and received approval from the VA in June 2017. This program is designed to provide short-term residential assistance for Veterans of the U.S. Armed Forces and their families. The award amounts to \$134,342, and is used to continue efforts to identify and assist local Veterans in need of services. During the last year, the Coalition provided SSVF assistance to Veteran households with rapid re-housing and homelessness prevention in each of the following regions of the Northern Panhandle CoC:

- **Northern – Brooke & Hancock Counties** – 1 people in 1 Veteran households received Rapid Re-Housing, and 2 people in 1 Veteran household received Homeless Prevention assistance
- **Central – Ohio County** – 67 people in 47 Veteran households received Rapid Re-Housing, and 6 people in 1 Veteran household received Homeless Prevention assistance
- **Southern – Marshall & Wetzel Counties** – 8 people in 7 Veteran households received Rapid Re-Housing, and 2 people in 2 Veteran households received Homeless Prevention assistance

For all Veterans, a total of 10 people in 4 households were served during the aforementioned time period. From these contacts, 22 unique service transactions resulted. These services included case management, rent deposit assistance, rent payment assistance, and utility deposit assistance.

In addition to services offered by the Greater Wheeling Coalition for the Homeless, CHANGE, Inc., and Helping Heroes of Moundsville are also funded to provide SSVF services for Veteran families in the region. All SSVF providers are awaiting final award notice for renewal grants in FY 2019.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Since 2007, members of the NPCoC have regularly reviewed all discharge planning protocols and worked with specific stakeholders, including two local hospitals, to ensure there are adequate procedures for ensuring people who are institutionalized are not discharged and become homeless. According to the West Virginia Division of Health Legislative Rule, hospitals must have a discharge planning process for post-hospital services. Locally, most patients often return to their prior living situation upon discharge from hospitals and health care facilities. However, when Centralized Intake and Assessment identifies recently discharged clients who do not have access to shelter or a support network such as friends and family, Coalition staff contact the hospital discharge planner to learn if an individual plan was developed.

When no discharge plan is in place, or clients are unable to care for themselves, staff provide referral to resources such as personal care homes and assisted living facilities, in addition to direct support, including assistance with an application for public housing, searches for private market housing, and referral to local

social service and mainstream benefit providers. Specific destinations for people discharged from health care facilities include private market apartments, the homes of family and friends, or state- and locally-funded housing options.

In lieu of a state plan for clients afflicted with a mental illness, the NPCoC independently addresses discharge planning procedures on a local level through member coordination with comprehensive behavioral health centers in the region. While most mental health patients return to the care of family and friends upon discharge, some clients of state hospitals or diversion facilities lack a support system capable or willing to provide even short-term shelter. The development and implementation of innovative service models, such as Community Engagement Specialists, allow Coalition staff to take an active role in discharge planning, the scheduling of medical appointments, assistance with housing placement, and on-going monitoring and maintenance care. When necessary, Coalition staff contact a mental health liaison, as well as family or friends to make shelter arrangements. Specific destinations when discharged from mental health facilities include: private market rate apartments, family/friends' homes, or state/local-funded housing options such as Northwood Health Systems.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Wheeling Housing Authority (WHA) is the only municipal housing authority in Ohio County that is designated to oversee public housing. Wheeling Housing Authority has eight (8) public housing communities located in the City of Wheeling and consisting of a total of 631 public housing assisted units. There is a total of 94 units for family occupancy, 554 units for mixed populations (elderly or disabled), and 73 units for elderly occupancy. The Wheeling Housing Authority has a 97.6% overall occupancy rate for its housing developments, and a 95% occupancy rate for its tax credit properties with Housing Assistance. There were 256 individuals on the Public Housing waiting list as of July 17, 2018. The Housing Choice Voucher Program had a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers was 569 vouchers, and there were 493 in use. There were 391 individuals on the Housing Choice Voucher waiting list.

The Wheeling Housing Authority received \$730,778.00 under their HUD Capital Fund grant for FY 2017. The Housing Authority's FY 2018 Budget (\$1,043,086.00) was as follows:

- **Operations** = \$208,617.20
- **Administration** = \$104,308.60
- **Fees and Costs** = \$50,000.00
- **Site Improvement** = \$85,000.00
- **Dwelling Structures** = \$595,160.20
- **Total** = **\$1,043,086.00**

During the FY 2017 CAPER period, the following improvements were made with Capital Funds: New Site Lighting at Luau Manor, Parking Lot Resurfacing at Riverview Towers, Trees Trimmed at Riverview Towers and Booker T. Washington Plaza, New Hallway Flooring at Riverview Towers, New Playground Mulch at Hil-Dar, and New Boilers at Garden Park Terrace.

Due to the fact that regular public housing construction has not been funded for a number of years, the WHA has been replacing public housing units that are dilapidated with Low Income Housing Tax Credit funds through the West Virginia Housing Development Fund, which is known as the Wheeling Heights Phase II project. The 18-unit Wheeling Heights Phase II project was completed in FY 2017 and leasing of units in the development started in February 2018. The development will offer 4 (four) 1 bedroom and 14 (fourteen) 2 bedroom units. The development offers eighteen (18) new general units and fourteen (14) public housing units, which were funded with Replacement Housing Factor (RHF) Funds and LIHTC funds. Currently, 72.22% of units are leased for initial occupancy. The total project cost will be \$5,294,820 with tax credits in the amount of \$3,225,154.

In addition, 40 new affordable housing units became underway at LaBelle Greene, a LIHTC funded project. (This includes 26 2BR townhouses, and 14 3BR townhouses). There remains one affordable single-family

home underway on Wheeling Island by Habitat for Humanity; ground was broken for that new home in April 2016, and the construction has not been completed as of the end of FY 2017.

WHA is anticipating disposition of the current office building at the North Wheeling HOPE VI site. The Housing Authority is considering its development options for the building. It is anticipated that this disposition of this property will be completed in 2018.

Additionally, WHA is not required to convert to tenant-based assistance, nor are they using the project-based voucher program, but they are exploring the possibility of participating in the Rental Assistance Demonstration program due to funding cuts. WHA may solicit proposals from developers and owners for project-based vouchers. WHA does not have a homeownership program currently, and has not applied, nor has any plans to apply for a homeownership program.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Wheeling Housing Authority has an active Resident Advisory Board which provides feedback on the Housing Authority's plans and policies. The Housing Authority also appoints a public housing resident to the Housing Authority Board. Although the Housing Authority does not have a homeownership program, it refers interested tenants to the City of Wheeling for the First Time Homebuyer Program.

The Resident Services Department is important at the Wheeling Housing Authority. The department offers many activities and community services for the residents of the public housing communities. WHA contracts with local social service providers and community agencies to provide recreational and educational programs for their youth and families. They also provide recreational activities and health care service links for the elderly.

Family Self-Sufficiency Program - The Family Self-Sufficiency (FSS) Program is a voluntary program that helps families improve their economic situation, so they don't have to depend on public assistance. Each FSS participant creates a five-year plan that includes employment goals and identifies training and educational needs. A case manager works with the family to identify and secure the services they need to accomplish these goals. Goals can include things like GED attainment, job training, higher education, and employment. The Family Self-Sufficiency (FSS) Program has approximately 33 participants on average per month. The Housing Authority received the FSS Renewal Grant during the FY 2016 program year.

Youth Programs - Educational and recreational activities are available to Wheeling Housing Authority children on-site in partnership with area agencies and organizations.

Senior Programs - Recreational activities and health care service links are available at the elderly high rises, including a weekday lunch program at Garden Park Terrace Apartments in Warwood. The Wheeling Housing Authority received the ROSS Grant - Resident Opportunities and Supportive Services through the U.S. Department of Housing and Urban Development. The goal is to improve the quality of life in their high rises and to link residents with existing services in the community. A coordinator works to help

residents get needed social services to maintain their independent living status. The coordinator also works with elected resident councils to plan activities and trips.

Actions taken to provide assistance to troubled PHAs

Wheeling Housing Authority was not designated as "troubled" by HUD and is maintaining their "high performer" status according to HUD guidelines and standards.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

When the City completed its 2015 Analysis of Impediments to Fair Housing Choice it was identified that the City need to update parts of its Zoning Ordinance.

The City of Wheeling passed Ordinance 14898 on December 6, 2016, which added and/or amended the following definitions to Sub-Part 1327.02:

Definitions:

Accessible/Accessibility - areas of a building that can be approached, entered and used by individuals with physical impairments.

American with Disabilities Act (ADA) - prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation.

Developmentally Disabled - a person with a severe chronic disability that: is attributable to a mental or physical impairment or combination of mental and physical impairments, is manifested before the person attains the age of twenty-two, is likely to continue indefinitely, results in substantial functional limitation in three or more of the following activities of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity of independent living, economic self-sufficiency, and reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.

Disability/Disabled - a physical or mental impairment which substantially limits one or more of such person's major life activities or a record of having such an impairment. This term does not include the illegal use of or addiction to a controlled substance.

Fair Housing Act (FHA) - protects people from discrimination based upon race, color, religion, sex, national origin, disability, or familial status in most housing and housing related transactions.

Family - One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, marriage, or legal adoption, no such family shall contain over three unrelated persons. However, where disability requires, up to 5 unrelated disabled persons living together shall be permitted

and considered a family and not a group home. Requests for reasonable accommodations to this requirement can be made to the Board of Zoning Appeals.

Handicap - (1) a physical or mental impairment which substantially limits one or more of such person's major life activities, (2) a record of having such an impairment, or (3) being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance.

Homeless Persons - Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.

Protected Classes - Demographic categories of persons established by civil rights statutes against whom discrimination is prohibited. This includes race, color, religion, sex, national origin, familial status, and disability.

Visitability - does not offer a completely accessible house, but rather the opportunity for a disabled person to visit the home of a friend without having to be lifted up the stairs, to enjoy a meal and be able to use the first-floor bathroom.

The Ordinance also amended Section 2. Section 1335.12(g) entitled "Residential Districts, Additional Residential Regulations, Group Homes" to read:

GROUP HOMES.

Under West Virginia State Law, group homes are an allowable use in all residential districts. A group home shall conform to the area and bulk requirements of the district in which it is proposed.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources were scarce, funding became the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources proved critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, sound, and affordable rental housing
- High cost of housing
- Aging population
- Low wages in the service and retail sectors

- Job training programs for the disabled
- Increase in the number of disabled persons needing housing
- Increase in the number of vacant and abandoned properties
- Lack of public transportation
- Increase in drug and alcohol abuse
- ADA improvement
- Programs for the youth and the elderly

The City of Wheeling worked to address these obstacles through the agencies and programs funded in FY 2017. Some of the activities to address these obstacles included:

- **CD-17-02 Section 108 Loan Payment** – funds were used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.
- **CD-17-06 Jenson Playground** – funds were used to install a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.
- **CD-17-07 ADA Improvements to I-470 Ballfields** – CDBG funds were used to pave approximately 1,183 linear feet of handicap sidewalks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space.
- **CD-17-08 Catholic Charities** – funds were used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.
- **CD-17-09 Family Services** – funds were used for supplies needed for the home meal program for the elderly.
- **CD-17-10 Greater Wheeling Coalition for the Homeless** – funds were used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
- **CD-17-11 Seeing Hand Association** – funds were used for workshop and activity expenses for the visually impaired.
- **CD-17-12 Soup Kitchen** – funds were used to acquire food for preparation for the homeless, and for the very low-income.
- **CD-17-13 Wheeling Health Right** – funds were used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
- **CD-17-14 Human Rights Commission** – funds were used for office expenses of the Wheeling Human Rights Commission (HRC).
- **CD-17-15 Police Department - Community Policing** – funds were used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.
- **CD-17-16 Nelson Jordan Center** – funds were used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
- **CD-17-17 East Wheeling Pool Operations** – CDBG funds were used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.

- **HOME-17-19 CHDO Set-Aside** – funds were set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. Funds to be used for construction or rehabilitation of affordable housing.
- **HOME-17-20 Northern Panhandle HOME Consortium** – First Time Homebuyer Program – HOME funds were used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,977.00 for the First Time Homebuyer Program was awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

For the City's and the HOME Consortium's First Time Homebuyer Program, the City and the Consortium members continued to ensure that:

- Applicants for homeownership assistance received adequate information about lead-based paint requirements.
- Staff properly determined whether proposed projects were exempt from some or all lead based paint requirements.
- A proper visual assessment was performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel performed paint stabilization and the dwelling pass a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser received the required lead-based paint pamphlet and notices.

For rehabilitation projects, the City and the HOME Consortium members continued to ensure that:

- Applicants for rehabilitation funding received the required lead-based paint information and understand their responsibilities.
- Staff determined whether proposed projects were exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance was properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel performed risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures were incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.

- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction were provided to occupants and documented.
- Program documents established the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitored owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Lead reduction involved the implementation of a lead-based paint treatment program which was carried out in conjunction with the City of Wheeling's CDBG and HOME funded housing activities. The goal of the lead based paint treatment program was the reduction of lead paint hazards. The City did not fund any rehabilitation activities during this CAPER period with CDBG funds.

During this CAPER period, the City did not abate any units of lead-based paint.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the 2012-2016 American Community Survey, 17.8% of the residents of Wheeling are living in poverty, and 31.6% of female-headed households were living in poverty. Of female-headed households with children under the age of 18, 43.8% were living below the poverty level, and of the female-headed households with children under the age of 5, 53.1% are living in poverty. There were 11.2% of all families living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting work force development including job-training services for low-income residents. In addition, the City's strategy is to provide supportive services for low income residents.

During this CAPER period, the City funded the following projects to help lift residents out of poverty:

- **CD-17-08 Catholic Charities** – funds were used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.
- **CD-17-10 Greater Wheeling Coalition for the Homeless** – funds were used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
- **CD-17-11 Seeing Hand Association** – funds were used for workshop and activity expenses for the visually impaired.
- **CD-17-12 Soup Kitchen** – funds were used to acquire food for preparation for the homeless, and for the very low-income.
- **CD-17-13 Wheeling Health Right** – funds were used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Effective implementation of the Five Year Consolidated Plan and Annual Action Plans involved a variety of agencies both in the community and in the region. Coordination and collaboration between agencies was important to ensuring that the needs in the community are addressed. The key agencies that were involved in the implementation of the Plan, as well as additional resources that were available are described below.

Public Sector:

- **City of Wheeling** - The City's Department of Economic and Community Development (DECD) was responsible for the administration of the City's community development programs, the HOME Investment Partnership Program, and local programs that assist target income residents. The Department's responsibilities included managing and implementing the City's affordable housing policies, including the Consolidated Plan and related documents. Several other City Departments and Divisions were also involved, including Planning, Code Enforcement, Public Works, Police, Fire, Recreation, Water, and Sewer.
- **The Wheeling Housing Authority** - The Wheeling Housing Authority was one of the primary owners of affordable housing within the community. The Housing Authority also administered the Housing Choice (Section 8) Voucher Program. The City worked in close consultation with the Housing Authority regarding affordable housing issues in Wheeling.

Non-Profit Agencies:

There were several non-profit agencies that served target income households in the greater Wheeling area. The City collaborated with these essential service providers. Some of them included:

- Greater Wheeling Coalition for the Homeless
- YWCA Wheeling
- CHANGE, Inc.
- Catholic Charities
- Family Services
- House of the Carpenter
- Laughlin Chapel
- Wheeling Health Right
- Soup Kitchen of Greater Wheeling, Inc.
- Augusta Levy Learning Center
- Light House
- Wheeling Human Rights Commission
- Seeing Hands Association
- Northern West Virginia Center for Independent Living

Private Sector:

The private sector was an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brought additional resources and expertise that were used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offered a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The City worked closely with these agencies to meet Consolidated Plan goals and objectives. Funds for affordable housing were also provided through the Federal Home Loan Bank of Pittsburgh through its member banks.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Wheeling continued to be committed to its participation and coordination with the public housing authority and social service agencies. The City solicited applications for CDBG and HOME funds. In addition, the City sent out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or have expressed an interest in submitting an application. The applications were reviewed by the Department of Economic and Community Development and the City Manager to discuss any questions with the applicant. The City provided help and assistance to its public and private agencies that they funded.

Section 215 Affordable Housing

In FY 2016, La Belle Greene Phase I (40 units, all 2BR townhouses) was completed in Wheeling. In FY 2017, La Belle Greene Phase III (40 units, 26 are 2BR and 4 are 3BR townhouses) project was under construction. Both were LIHTC funded. There are future plans for La Belle Greene Phase II (another 40 units), if LIHTC are again successful.

Also in FY 2017, 16 units of townhouses and a 2 unit duplex (one unit is accessible) were completed at Wheeling Heights. This project was LIHTC funded

In January and March of 2018, information about the First Time Homebuyer program was made available at all of the participating jurisdictions' HOME public hearings. Brochures continue to be disseminated to lenders, realtors, Family Resource Networks, public libraries, homebuyer education classes, fairs and festivals, and other groups and individuals, in an effort to promote the First Time Homebuyer Program. The program is also promoted through the monthly homebuyer education classes that are conducted by CHANGE, Inc. In June 2018, all participating lenders and realtors in the Northern Panhandle were emailed the revised HOME income limits and updated information about the program. An update to the Northern Panhandle HOME Consortium's website remains an outstanding priority.

On October 17, 2017, the Northern Panhandle HOME Consortium proudly celebrated its 20 year anniversary of providing financial assistance through the First Time Homebuyer Program, and to Community Housing Development Organizations. A community reception was held at Wheeling Park, funded by donations from WesBanco and the Wheeling Board of Realtors. This celebration was promoted through the local media, and elected officials were invited.

CHANGE, Inc., a certified CHDO, used FY 2014 and 2015 HOME funds to acquire and rehabilitate a home in Follansbee, WV. CHANGE, Inc. purchased the home and is in the process of rehabilitating the home. This will be a rental property managed by CHANGE, Inc.

Addressing “Worst Case” Housing and Housing for the Disabled

The City did not provide any funds for "Worst-Case" Housing and Housing for the Disabled, but the City continued to assist local agencies and nonprofit providers in the development of housing to serve these needs.

437 housing units were inspected for code compliance in the City of Wheeling during FY 2017. The City also has a Vacant Building Registration Program, which encourages code-deficient vacant properties to be repaired and returned to use.

During FY 2016, the Northern Panhandle HOME Consortium funded a project with FYs 2014 and 2015 CHDO set-aside funds to CHANGE, Inc., who is acquiring and rehabilitating a four-bedroom single-family home in Follansbee, WV. This property will be rented to an eligible low-moderate income household. The project rehabilitation is underway and a progress inspection was made at this unit on June 21, 2018. This project will be completed during the FY 2018 CAPER period.

The City demolished twelve (12) houses in FY 2017 with General Funds. Additionally, nineteen (19) housing units were demolished with private funds. A total of thirty-one (31) houses were demolished.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

To promote Fair Housing during this CAPER period, the Wheeling City Council proclaimed April as “Fair Housing Month” on April 17, 2018. A copy of the 2018 proclamation is included at the end of this section. The City monitored and reviewed public policies for discriminatory practices and/or impacts on housing availability during this program year.

During Fiscal Year 2017, the City of Wheeling served 138 people with Fair Housing Education and Outreach programs. These programs were run by the Wheeling Human Rights Commission, the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, the Northern Panhandle Continuum of Care, the

Northern Panhandle HOME Consortium, and CHANGE, Inc. The activities were undertaken to promote fair housing during this CAPER period:

- The Wheeling Human Rights Commission exhibited at the Youth Services Systems' Celebrate Youth event. The estimated attendance at this annual Back to School festival was over 2,000. While staff did not keep an exact count of the number of people served by the local event, a count of the materials distributed was noted. Many Fair Housing-related materials were distributed, including 504 drawstring backpacks containing the HRC's contact information and the Equal Housing Opportunity logo, 60 tri-highlighters with the HRC's contact information and the Equal Housing Opportunity logo, and 48 of various Fair Housing Brochures.
- The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to 12 attendees during the Veterans Stand Down at West Virginia Northern Community College in Wheeling.
- The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to 25 attendees at the West Virginia Northern Community College's 11th Annual Health & Wellness Fair.
- At the Northern Panhandle Continuum of Care meeting, under the education and outreach partnership with the Fair Housing Law Center at Southwestern PA Legal Services, ECD staff offered the availability of Fair Housing training.
- As of March 19, 2018, the Wheeling Human Rights Commission entered into a fourth partnership with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS), to provide 33.75 hours of Fair Housing education and outreach in the City of Wheeling during the 2018 calendar year, for reimbursement of \$60 per hour, for a total of up to \$2,025.00. This Agreement is made possible by a Fair Housing Education and Outreach grant that the Fair Housing Law Center at SWPALS received from US Dept. of HUD.
- As part of the education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, the Wheeling Human Rights Commission staff attended a Sexual Harassment in Housing Webinar.
- The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to six (6) attendees at the Wheeling Arts & Culture Festival.
- The Wheeling Human Rights Commission and the Fair Housing Law Center co-hosted a Landlord training, entitled "Rent Smart: How to be a Good Landlord" at the Ohio County Public Library. Although more than 200 local landlords were direct-mailed an invitation, there were 6 attendees who benefited from this Fair Housing training.
- The Northern Panhandle HOME Consortium's First Time Homebuyer Program requires applicants to attend homebuyer education. Most applicants receive this training locally, through CHANGE, Inc. Fair Housing education is a part of CHANGE's curriculum and is now being provided under a

partnership between CHANGE and the Fair Housing Law Center. Students are provided information such as the HUD brochures “Are you a Victim of Housing Discrimination?”, “Filing a Housing Discrimination Complaint”, and “Know the Signs of Housing Discrimination” at the trainings. During FY 2017, CHANGE, Inc. provided homebuyer education to 89 students in the Northern Panhandle of West Virginia.

For additional Fair Housing Accomplishments see CR-80-Fair Housing in the attachment section of this CAPER.

DRAFT

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Wheeling's Department of Economic and Community Development had the primary responsibility for monitoring the City's Five Year Consolidated Plan. The Department of Economic and Community Development maintained records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. The Economic and Community Development Department was responsible for the on-going monitoring of sub-recipients. The Department of Economic and Community Development personnel made on-site visits to inspect and monitor CDBG funded activities, including visits to sub-recipients.

For each activity authorized under the National Affordable Housing Act, the Department of Economic and Community Development established fiscal and management procedures that ensured program compliance and fund accountability. Additionally, the Department of Economic and Community Development ensured that the reports to the U.S. Department of Housing & Urban Development (HUD) were complete and accurate. The programs were subject to the Single Audit Act. For projects other than CDBG funded activities, a similar reporting format was used to monitor the progress of the Five Year Consolidated Plan.

The City of Wheeling provided citizens with reasonable notice of, and the opportunity to comment on, its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Wheeling responded within 15 days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This was enumerated in its Citizen Participation Plan.

The City of Wheeling and its sub-recipients complied with the requirements and standards of 2 CFR Part 225, which was the cost principles for state and local governments and their subrecipients. In addition, the City had written agreements with each of its subrecipients.

The City monitored its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It reviewed its goals on an annual basis in the preparation of its CAPER, and made adjustments to its goals as needed.

The City does not have a timeliness of expenditures problem. The City abided by the Federal cost principles and expenditures.

In the expenditures of the CDBG funds for housing construction or project improvements, the City's inspectors made periodic on-site inspections to insure compliance with the local housing codes. The City also required submittal of architectural drawings, a site plan, and specifications for this work. These were reviewed prior to the issuance of building permits and the distribution of CDBG funds.

The public service agencies that received CDBG assistance during this CAPER period were monitored on the following dates:

- **Wheeling Health Right** – February 21, 2018 – There were no findings or concerns.
- **Greater Wheeling Homeless Coalition** – February 22, 2018 – There were no findings or concerns.
- **Catholic Charities of West Virginia** – February 23, 2018 – There were no findings or concerns.
- **Seeing Hand Association** – March 18, 2018 – There were no findings or concerns.

CHDOs, including the most recently funded CHANGE, Inc., were monitored as necessary for compliance. Progress inspections were performed at CHDO project sites periodically, sometimes as often as quarterly, to review the project's progress. During the reporting period, such a visit to CHANGE, Inc.'s Follansbee, WV project site was made on June 21, 2018. In addition, and most importantly, all CHDO requests for reimbursement are very closely examined against the approved project budget and timeline, prior to approving any draw for funds to pay these requests. This often required discussions between the City and the CHDO, and clarifications/corrections on the CHDOs behalf. The CHDOs were recertified every time they submitted a new funding request.

During FY 2017, at the May 2018 meeting of the Northern Panhandle HOME Consortium, the body recertified the Greater Wheeling Coalition for the Homeless as a CHDO. The City issued a full RFP to all known CHDOs for a combined FY 2016 and FY 2017 project, and received two (2) proposals. The decision to fund one proposal was not made during the FY 2017 CAPER period.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Wheeling placed the CAPER document on public display for a period of 15 days beginning on Wednesday, September 5, 2018 through Wednesday, September 19, 2018. A Public Notice was published in "The Wheeling Intelligencer" and the "News-Register" on Tuesday, September 4, 2018, a copy of which is attached in the Citizen Participation Section of this CAPER document.

The "Draft" FY 2017 CAPER was on display at the following locations in the City of Wheeling:

- **Ohio County Public Library** - 52 – 16th Street, Wheeling, West Virginia, 26003
- **Economic and Community Development (ECD) Department** - City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia, 26003

The Public Hearing was held on Tuesday, September 18, 2018 at 5:30 PM in the Council Chambers located on the first floor of the City-County Building. The public hearing meeting minutes and sign-in sheet are attached in the Citizen Participation Section of this CAPER document.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Wheeling has not made any changes to the FY 2015-2019 Five Year Consolidated Plan and its program objectives during this reporting period.

Describe accomplishments and program outcomes during the last year.

During this CAPER period, the City of Wheeling expended CDBG funds on the following activities:

- **Public Facilities and Improvements** - \$252,986.81, which is 35.67% of the total expenditures.
- **Public Services** - \$73,135.08, which is 10.31% of the total expenditures.
- **General Administration and Planning** - \$199,101.71, which is 28.08% of the total expenditures.
- **Repayment of Section 108 Loans** - \$183,947.50, which is 25.94% of the total expenditures.
- **Total: \$709,171.10**

The City of Wheeling Timeliness Ratio of unexpended funds as a percentage of the FY 2017 CDBG allocation was 1.26, which is under the maximum 1.5 ratio.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** – 100.00%
- **Percentage of Expenditures that Benefit Low- and Moderate-Income Areas** – 87.94%
- **Percentage of Expenditures that Aid in the Prevention or Elimination of Slum or Blight** – 0.00%
- **Percentage of Expenditures Addressing Urgent Needs** – 0.00%

During this CAPER period, the income level beneficiaries data were the following:

- **Extremely Low Income (<=30%)** – 8.64%
- **Low Income (30-50%)** – 28.30%
- **Moderate Income (50-80%)** – 63.33%
- **Total Low- and Moderate-Income (<=80%)** – 99.99%
- **Non Low- and Moderate-Income (>80%)** – 0.01%

During this CAPER period, the City had the following CDBG accomplishments:

- **Actual Jobs Created or Retained** - 0
- **Households Receiving Housing Assistance** - 0
- **Persons Assisted Directly, Primarily by Public Services and Public Facilities** – 10,264
- **Persons for Whom Services and Facilities were Available** – 11,835
- **Units Rehabilitated - Single Units** - 0

- **Units Rehabilitated - Multi Units Housing – 0**

During this CAPER period, the City leveraged \$451,804.09 for CDBG Activities based off the PR54 CDBG Community Development Block Grant Performance Profile Report.

During this CAPER period, all of the CDBG funds were used to meet a National Objective. The City did not fund any projects that involved displacement and/or relocation with CDBG funds. The City did not make any lump sum agreements during this CAPER Period. The City did not float-fund any activities.

DRAFT

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The Northern Panhandle HOME Consortium did not inspect any rental units during this CAPER period. The City did inspect a CHANGE, Inc. project that received FY 2014 and FY 2015 CHDO funds for a rental project in Follansbee on June 21, 2018 as part of a progress inspection on the rehabilitation. The project is under construction, once the property is occupied the property will be inspected.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

In January and March of 2018, information about the First Time Homebuyer program was made available at all of the participating jurisdictions' HOME public hearings. Brochures continue to be disseminated to lenders, realtors, Family Resource Networks, public libraries, homebuyer education classes, fairs and festivals, and other groups and individuals, in an effort to promote the First Time Homebuyer Program. The program is also promoted through the monthly homebuyer education classes that are conducted by CHANGE, Inc. In June 2018, all participating lenders and realtors in the Northern Panhandle were emailed the revised HOME income limits and updated information about the program. An update to the Northern Panhandle HOME Consortium's website remains an outstanding priority.

On October 17, 2017, the Northern Panhandle HOME Consortium proudly celebrated its 20 year anniversary of providing financial assistance through the First Time Homebuyer Program, and to Community Housing Development Organizations. A community reception was held at Wheeling Park, funded by donations from WesBanco and the Wheeling Board of Realtors. This celebration was promoted through the local media, and elected officials were invited.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City and the Northern Panhandle HOME Consortium received recaptured funds from the payoff of the City of Wheeling First Time Homebuyer program in the amount of \$6,547.88. The funds were put back into the First Time Homebuyer Program for closing cost and downpayment assistance for other first time homebuyers.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City of Wheeling and the Northern Panhandle HOME Consortium used their HOME funds to address housing needs. The City and the Northern Panhandle HOME Consortium worked in cooperation with the non-profit housing providers to address the Consortium's affordable housing needs through the use of HOME funds, Low-Income Housing Tax Credits, and other State and Federal funds.

The City fostered and maintained affordable housing through the HOME Program - First Time Homebuyer Program and the CHDO Set-Aside Program.

The City fostered and maintained affordable housing through the funding of the following activities:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.

The City proposed to assist a total of eighteen (18) qualified First Time Homebuyers with deferred, forgivable loans for downpayment and closing cost assistance with the purchase of a home within the Northern Panhandle. During this CAPER period, the City assisted twenty-seven (27) First Time Homebuyers.

- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.

The City proposed to assist one (1) housing unit during this CAPER period. The City did not complete any units during this CAPER period. This will be completed in the FY 2018 CAPER period. Habitat for Humanity, which is not a certified CHDO, broke ground in April 2016 for a single-family home on Wheeling Island that will be sold to a low/mod family; project was not completed during this CAPER period. CHANGE, Inc., a certified CHDO, used FY 2014 and FY 2015 HOME funds for a CHDO project in Follansbee, WV during this CAPER period. CHANGE, Inc. purchased, and is in the process of rehabilitating this unit. This will be a rental property managed by CHANGE, Inc.

- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.

The City proposed to use CDBG funds for office expenses for the Wheeling Human Rights Commission (HRC). Fair Housing Education and Outreach efforts were continued under an agreement with Southwest PA Legal Services. Increasing visibility of the HRC remained a goal of the City. Six (6) Fair Housing billboards were placed in April.

During the reporting period, one (1) housing complaint was filed, one (1) employment complaint was filed, and two (2) public accommodations complaints were filed, totaling four (4) complaints to the Human Rights Commission. On June 21, 2018, the HRC made a determination of No Probable Cause for the housing discrimination complaint. The employment complaint was found to be outside of the Wheeling Human Rights Commission's jurisdiction and referred to the West Virginia Human Rights Commission, as well as the Ohio Civil Rights Commission. The HRC made a

determination of No Probable Cause for one (1) public accommodations complaint. The other public accommodations complaint was not resolved by the end of FY 2017.

DRAFT

CR-55 - ESG 91.520(g)

The City of Wheeling does not receive an Emergency Solutions Grant (ESG) entitlement allocation. Therefore, agencies have to apply to the State of West Virginia for ESG funds. Not Applicable.

DRAFT

CR-60 – HOPWA CAPER Report

The City of Wheeling does not receive a Housing Opportunities for People with AIDS (HOPWA) Grant as an entitlement community in FY 2017. Not Applicable.

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CR-65 – Loans and Other Receivables

The City of Wheeling had the following number of loans outstanding and principal balances owed as of the end of this CAPER period:

Economic Development:

- Loans outstanding - 0
- Principal balance - \$0.00

Downtown Wheeling Façade Program:

- Loans outstanding - 0
- Principal balance - \$0.00

Demolition Liens:

- Liens outstanding - 48
- Liens balance - \$554,818.00

Single-Unit Housing Rehab Revolving Fund - Forgive/Deferred Loans:

- Loans outstanding - 156
- Principal balance - \$605,130.72

100% Deferred

- 3 loans
- Principal balance - \$18,803.26

80% Forgiven - 10 Year Period/20% Deferred

- 153 loans
- Principal balance - \$586,327.46

There were no properties acquired or improved by the City with CDBG funds during this reporting period.

CR-70 – Section 3 Report

Attached are the Section 3 Summary Reports for the CDBG and HOME Programs for the City of Wheeling.

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Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of Wheeling, West Virginia
City-County Building 1500 Chapline Street, Wheeling, WV 26003
55-6000271

Reporting Entity
City of Wheeling, West Virginia
City-County Building 1500 Chapline Street, Wheeling, WV 26003

Dollar Amount:	\$681,633.66
Contact Person:	Gary A. Lange
Date Report Submitted:	07/18/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/17	6/30/18	CDB1	Community Devel Block Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of Wheeling, West Virginia
City-County Building 1500 Chapline Street, Wheeling, WV 26003
55-6000271

Reporting Entity
City of Wheeling, West Virginia
City-County Building 1500 Chapline Street, Wheeling, WV 26003

Dollar Amount:	\$256,772.02
Contact Person:	Gary A. Lange
Date Report Submitted:	07/18/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/17	6/30/18	HOME	HOME Program

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.

CR-75 – IDIS Reports

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for the period from July 1, 2017 through June 30, 2018.

Attached are the following IDIS reports:

- IDIS Report PR26 – CDBG Financial Summary
- IDIS Report PR01 – HUD Grants and Program Income
- IDIS Report PR02 – List of Activities
- IDIS Report PR06 – Summary of Consolidated Plan
- IDIS Report PR23 – CDBG Summary of Accomplishments
- IDIS Report PR23 – HOME Summary of Accomplishments

DRAFT



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 WHEELING , WV

DATE: 09-04-18
 TIME: 10:50
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	881,146.25
02 ENTITLEMENT GRANT	1,072,464.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	27,537.44
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,981,147.69

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	326,121.89
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	326,121.89
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	199,101.71
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	183,947.50
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	709,171.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,271,976.59

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	326,121.89
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	326,121.89
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	326,121.89
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	326,121.89
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	73,135.08
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	77,704.95
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	62,840.03
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	717.17
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	88,717.17
32 ENTITLEMENT GRANT	1,072,464.00
33 PRIOR YEAR PROGRAM INCOME	19,956.44
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,092,420.44
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	8.12%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	199,101.71
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	127,028.86
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	106,052.21
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(717.17)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	219,361.19
42 ENTITLEMENT GRANT	1,072,464.00
43 CURRENT YEAR PROGRAM INCOME	27,537.44
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,100,001.44
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.94%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 WHEELING , WV

DATE: 09-04-18
 TIME: 10:50
 PAGE: 3

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	10	1648	6113112	Greater Wheeling Coalition for the Homeless	03T	LMC	\$1,391.85
2017	10	1648	6123962	Greater Wheeling Coalition for the Homeless	03T	LMC	\$1,399.22
2017	10	1648	6144271	Greater Wheeling Coalition for the Homeless	03T	LMC	\$1,708.93
					03T	Matrix Code	\$4,500.00
2017	9	1647	6113112	Family Services	05A	LMC	\$4,000.00
					05A	Matrix Code	\$4,000.00
2016	30	1597	6118926	Seeing Hand Association	05B	LMC	\$1,607.09
					05B	Matrix Code	\$1,607.09
2016	31	1599	6059160	Wheeling Health Right	05M	LMC	\$1,207.52
2017	13	1651	6165603	Wheeling Health Right	05M	LMC	\$20,000.00
					05M	Matrix Code	\$21,207.52
2014	23	1503	6059160	Human Rights Commission	05Z	LMC	\$7.18
2014	23	1503	6064856	Human Rights Commission	05Z	LMC	\$1,575.55
2014	23	1503	6069247	Human Rights Commission	05Z	LMC	\$2.22
2014	23	1503	6077762	Human Rights Commission	05Z	LMC	\$5.53
2014	23	1503	6089470	Human Rights Commission	05Z	LMC	\$23.86
2014	23	1503	6113112	Human Rights Commission	05Z	LMC	\$139.66
2014	23	1503	6123962	Human Rights Commission	05Z	LMC	\$81.37
2014	23	1503	6144271	Human Rights Commission	05Z	LMC	\$1,810.04
2015	35	1544	6113112	Human Rights Commission	05Z	LMC	\$26.98
2015	35	1544	6144271	Human Rights Commission	05Z	LMC	\$1,189.96
2015	35	1544	6154324	Human Rights Commission	05Z	LMC	\$81.15
2015	35	1544	6165603	Human Rights Commission	05Z	LMC	\$509.87
2016	23	1587	6059160	Nelson Jordan Center	05Z	LMA	\$1,534.21
2016	23	1587	6069247	Nelson Jordan Center	05Z	LMA	\$1,534.21
2016	23	1587	6077762	Nelson Jordan Center	05Z	LMA	\$1,534.26
2016	23	1587	6089470	Nelson Jordan Center	05Z	LMA	\$2,181.67
2016	23	1587	6113112	Nelson Jordan Center	05Z	LMA	\$673.54
2016	23	1587	6123962	Nelson Jordan Center	05Z	LMA	\$449.94
2016	23	1587	6144271	Nelson Jordan Center	05Z	LMA	\$8,972.18
2016	38	1616	6139344	Wheeling Human Rights Commission	05Z	LMC	\$322.81
2016	39	1617	6139344	Police Department	05Z	LMA	\$8,304.57
2017	11	1649	6165999	Seeing Hand Association	05Z	LMC	\$2,246.15
2017	16	1654	6144271	Nelson Jordan Center	05Z	LMA	\$1,617.47
2017	16	1654	6165603	Nelson Jordan Center	05Z	LMA	\$6,996.09
					05Z	Matrix Code	\$41,820.47
Total							\$73,135.08

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	24	1596	6059160	CDBG Administration	21A		\$19,504.35
2016	24	1596	6064856	CDBG Administration	21A		\$603.41
2016	24	1596	6069247	CDBG Administration	21A		\$15,600.44
2016	24	1596	6077762	CDBG Administration	21A		\$16,553.72
2016	24	1596	6089470	CDBG Administration	21A		\$9,491.01
2016	24	1596	6113112	CDBG Administration	21A		\$6,341.92
2016	24	1596	6123962	CDBG Administration	21A		\$2,885.72
2016	24	1596	6132797	CDBG Administration	21A		\$35,071.64
2017	1	1638	6113112	Administration	21A		\$742.50
2017	1	1638	6132797	Administration	21A		\$37,087.78
2017	1	1638	6144271	Administration	21A		\$2,628.46
2017	1	1638	6154324	Administration	21A		\$8,273.92



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2017
WHEELING , WV

DATE: 09-04-18
TIME: 10:50
PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	1638	6165603	Administration	21A		\$39,210.99
2017	1	1638	6165999	Administration	21A		\$5,105.85
					21A	Matrix Code	\$199,101.71
Total							\$199,101.71

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U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 1/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount
CDBG	EN	WHEELING	WV	B88MC540005	\$1,352,000.00	\$0.00	\$1,352,000.00	\$1,352,000.00
				B89MC540005	\$1,406,000.00	\$0.00	\$1,406,000.00	\$1,406,000.00
				B90MC540005	\$1,352,000.00	\$0.00	\$1,352,000.00	\$1,352,000.00
				B91MC540005	\$1,323,148.60	\$0.00	\$1,323,148.60	\$1,323,148.60
				B92MC540005	\$1,659,000.00	\$0.00	\$1,659,000.00	\$1,659,000.00
				B93MC540005	\$1,892,000.00	\$0.00	\$1,892,000.00	\$1,892,000.00
				B94MC540005	\$2,095,000.00	\$0.00	\$2,095,000.00	\$2,095,000.00
				B95MC540005	\$2,071,000.00	\$0.00	\$2,071,000.00	\$2,071,000.00
				B96MC540005	\$2,001,000.00	\$0.00	\$2,001,000.00	\$2,001,000.00
				B97MC540005	\$1,962,000.00	\$0.00	\$1,962,000.00	\$1,962,000.00
				B98MC540005	\$1,892,000.00	\$0.00	\$1,892,000.00	\$1,892,000.00
				B99MC540005	\$1,903,000.00	\$0.00	\$1,903,000.00	\$1,903,000.00
				B00MC540005	\$1,898,000.00	\$0.00	\$1,898,000.00	\$1,898,000.00
				B01MC540005	\$1,955,000.00	\$0.00	\$1,955,000.00	\$1,955,000.00
				B02MC540005	\$1,970,000.00	\$0.00	\$1,970,000.00	\$1,970,000.00
				B03MC540005	\$1,820,000.00	\$0.00	\$1,820,000.00	\$1,820,000.00
				B04MC540005	\$1,799,000.00	\$0.00	\$1,799,000.00	\$1,799,000.00
				B05MC540005	\$1,698,736.00	\$0.00	\$1,698,736.00	\$1,698,736.00
				B06MC540005	\$1,523,009.00	\$0.00	\$1,523,009.00	\$1,523,009.00
				B07MC540005	\$1,519,153.00	\$0.00	\$1,519,153.00	\$1,519,153.00
				B08MC540005	\$1,460,209.00	\$0.00	\$1,460,209.00	\$1,460,209.00
				B09MC540005	\$1,478,940.00	\$0.00	\$1,478,940.00	\$1,478,940.00
				B10MC540005	\$1,600,938.00	\$0.00	\$1,600,938.00	\$1,600,938.00
				B11MC540005	\$1,338,015.00	\$0.00	\$1,338,015.00	\$1,338,015.00
				B12MC540005	\$1,122,076.00	\$0.00	\$1,122,076.00	\$1,122,076.00
				B13MC540005	\$1,155,997.00	\$0.00	\$1,155,997.00	\$1,155,997.00
				B14MC540005	\$1,134,416.00	\$0.00	\$1,046,912.26	\$1,046,912.26
B15MC540005	\$1,103,364.00	\$0.00	\$968,576.68	\$965,884.64				
B16MC540005	\$1,084,578.00	\$0.00	\$1,045,591.24	\$1,016,289.65				
B17MC540005	\$1,072,464.00	\$0.00	\$901,088.76	\$284,745.11				
WHEELING Subtotal:				\$47,642,043.60	\$0.00	\$47,209,390.54	\$46,561,053.26	
EN Subtotal:				\$47,642,043.60	\$0.00	\$47,209,390.54	\$46,561,053.26	
SL	WHEELING	WV	B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00	
			B99MC540005-OLD	\$2,250,000.00	\$0.00	\$0.00	\$0.00	
			WHEELING Subtotal:	\$2,250,000.00	\$0.00	\$0.00	\$0.00	
SL Subtotal:				\$2,250,000.00	\$0.00	\$0.00	\$0.00	

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 2/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
CDBG	EN	WHEELING	WV	B88MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B89MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B90MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B91MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B92MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B93MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B94MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B95MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B96MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B97MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B98MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B00MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B01MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B02MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B03MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B04MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B05MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B06MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B07MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B08MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B09MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B10MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B11MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B12MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B13MC540005	\$0.00	\$0.00	\$0.00	\$0.00
								WHEELING Subtotal:
		EN Subtotal:			\$537,007.55	\$432,653.06	\$1,080,990.34	\$0.00
SL	WHEELING	WV	B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00	
			B99MC540005-OLD	\$0.00	\$2,250,000.00	\$2,250,000.00	\$0.00	
			WHEELING Subtotal:	\$0.00	\$2,250,000.00	\$2,250,000.00	\$0.00	
	SL Subtotal:			\$0.00	\$2,250,000.00	\$2,250,000.00	\$0.00	

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 3/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount
CDBG	RL	WHEELING	WV	B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				WHEELING Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00
		RL Subtotal:			\$0.00	\$0.00	\$0.00	\$0.00
	PI	WHEELING	WV	B96MC540005	\$101,463.35	\$0.00	\$101,463.35	\$101,463.35
				B97MC540005	\$64,342.19	\$0.00	\$64,342.19	\$64,342.19
				B98MC540005	\$110,987.70	\$0.00	\$110,987.70	\$110,987.70
				B99MC540005	\$179,644.69	\$0.00	\$179,644.69	\$179,644.69
				B00MC540005	\$167,242.53	\$0.00	\$167,242.53	\$167,242.53
				B01MC540005	\$125,149.80	\$0.00	\$125,149.80	\$125,149.80
				B02MC540005	\$144,848.80	\$0.00	\$144,848.80	\$144,848.80
				B03MC540005	\$198,044.79	\$0.00	\$198,044.79	\$198,044.79
				B04MC540005	\$99,609.90	\$0.00	\$99,609.90	\$99,609.90
				B05MC540005	\$275,212.41	\$0.00	\$275,212.41	\$275,212.41
				B06MC540005	\$174,407.00	\$0.00	\$174,407.00	\$174,407.00
				B07MC540005	\$64,175.63	\$0.00	\$64,175.63	\$64,175.63
				B08MC540005	\$50,476.77	\$0.00	\$50,476.77	\$50,476.77
				B09MC540005	\$45,687.71	\$0.00	\$45,687.71	\$45,687.71
				B10MC540005	\$21,204.26	\$0.00	\$21,204.26	\$21,204.26
				B11MC540005	\$26,442.26	\$0.00	\$26,442.26	\$26,442.26
				B12MC540005	\$46,982.16	\$0.00	\$46,982.16	\$46,982.16
				B13MC540005	\$15,295.54	\$0.00	\$15,295.54	\$15,295.54
				B14MC540005	\$28,115.34	\$0.00	\$28,115.34	\$28,115.34
				B15MC540005	\$40,708.96	\$0.00	\$40,708.96	\$40,708.96
				B16MC540005	\$19,956.44	\$0.00	\$19,956.44	\$19,956.44
				B17MC540005	\$27,537.44	\$0.00	\$27,537.44	\$27,537.44
				WHEELING Subtotal:	\$2,027,535.67	\$0.00	\$2,027,535.67	\$2,027,535.67
		PI Subtotal:			\$2,027,535.67	\$0.00	\$2,027,535.67	\$2,027,535.67
HOME	EN	WHEELING	WV	M96DC540204	\$537,000.00	\$446,188.86	\$90,811.14	\$90,811.14
				M97DC540204	\$525,000.00	\$434,034.49	\$90,965.51	\$90,965.51
				M98DC540204	\$558,000.00	\$432,077.55	\$125,922.45	\$125,922.45
				M99DC540204	\$601,000.00	\$180,748.30	\$420,251.70	\$420,251.70
				M00DC540204	\$601,000.00	\$150,250.00	\$450,750.00	\$450,750.00
				M01DC540204	\$671,000.00	\$167,750.00	\$503,250.00	\$503,250.00
				M02DC540204	\$667,000.00	\$166,750.00	\$500,250.00	\$500,250.00
				M03DC540204	\$617,835.00	\$149,930.17	\$467,904.83	\$467,904.83
				M04DC540204	\$616,711.00	\$144,074.46	\$472,636.54	\$472,636.54

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 4/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
CDBG	RL	WHEELING	WV	B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				WHEELING Subtotal:	\$0.00	\$0.00	\$0.00	\$0.00
		RL Subtotal:			\$0.00	\$0.00	\$0.00	\$0.00
	PI	WHEELING	WV	B96MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B97MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B98MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B99MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B00MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B01MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B02MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B03MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B04MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B05MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B06MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B07MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B08MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B09MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B10MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B11MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B12MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B13MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B14MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B15MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B16MC540005	\$0.00	\$0.00	\$0.00	\$0.00
				B17MC540005	\$23,561.60	\$0.00	\$0.00	\$0.00
				WHEELING Subtotal:	\$23,561.60	\$0.00	\$0.00	\$0.00
		PI Subtotal:			\$23,561.60	\$0.00	\$0.00	\$0.00
HOME	EN	WHEELING	WV	M96DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M97DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M98DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M99DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M00DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M01DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M02DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M03DC540204	\$0.00	\$0.00	\$0.00	\$0.00
				M04DC540204	\$0.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 5/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount				
HOME	EN	WHEELING	WV	M05DC540204	\$590,387.00	\$144,293.79	\$446,093.21	\$446,093.21				
				M06DC540204	\$556,060.00	\$139,015.00	\$417,045.00	\$417,045.00				
				M07DC540204	\$552,824.00	\$138,206.00	\$414,618.00	\$414,618.00				
				M08DC540204	\$535,345.00	\$133,836.00	\$401,509.00	\$401,509.00				
				M09DC540204	\$595,661.00	\$148,916.00	\$446,745.00	\$446,745.00				
				M10DC540204	\$593,649.00	\$148,412.00	\$445,237.00	\$445,237.00				
				M11DC540204	\$523,429.00	\$130,857.90	\$392,571.10	\$392,571.10				
				M12DC540204	\$313,281.00	\$78,321.00	\$234,960.00	\$234,960.00				
				M13DC540204	\$296,900.00	\$74,225.00	\$222,675.00	\$222,675.00				
				M14DC540204	\$265,213.00	\$66,303.00	\$198,910.00	\$198,910.00				
				M15DC540204	\$245,326.00	\$61,331.00	\$183,995.00	\$183,995.00				
				M16DC540204	\$241,678.00	\$60,419.00	\$181,259.00	\$181,259.00				
				M17DC540204	\$242,636.00	\$60,659.00	\$8,246.74	\$8,246.74				
				WHEELING Subtotal:					\$10,946,935.00	\$3,656,598.52	\$7,116,606.22	\$7,116,606.22
				EN Subtotal:					\$10,946,935.00	\$3,656,598.52	\$7,116,606.22	\$7,116,606.22
				PI	WHEELING	WV	M00DC540204	\$18,480.56	\$0.00	\$18,480.56	\$18,480.56	
							M01DC540204	\$4,834.13	\$0.00	\$4,834.13	\$4,834.13	
M02DC540204	\$18,940.83	\$0.00	\$18,940.83				\$18,940.83					
M03DC540204	\$28,620.82	\$0.00	\$28,620.82				\$28,620.82					
M04DC540204	\$7,500.00	\$0.00	\$7,500.00				\$7,500.00					
M05DC540204	\$10,000.00	\$0.00	\$10,000.00				\$10,000.00					
M06DC540204	\$19,500.00	\$0.00	\$19,500.00				\$19,500.00					
M08DC540204	\$10,000.00	\$0.00	\$10,000.00				\$10,000.00					
M09DC540204	\$20,000.00	\$0.00	\$20,000.00				\$20,000.00					
M10DC540204	\$14,932.00	\$0.00	\$14,932.00				\$14,932.00					
M11DC540204	\$5,000.00	\$0.00	\$5,000.00				\$5,000.00					
M12DC540204	\$29,025.12	\$0.00	\$29,025.12				\$29,025.12					
M13DC540204	\$38,619.42	\$0.00	\$38,619.42				\$38,619.42					
M14DC540204	\$10,000.00	\$0.00	\$10,000.00				\$10,000.00					
WHEELING Subtotal:					\$235,452.88	\$0.00	\$235,452.88	\$235,452.88				
PI Subtotal:					\$235,452.88	\$0.00	\$235,452.88	\$235,452.88				
HP	WHEELING	WV	M15DC540204	\$18,780.88	\$0.00	\$18,780.88	\$18,780.88					
			M16DC540204	\$19,486.38	\$0.00	\$19,486.38	\$19,486.38					
			M17DC540204	\$6,547.88	\$0.00	\$6,547.88	\$6,547.88					
			WHEELING Subtotal:					\$44,815.14	\$0.00	\$44,815.14	\$44,815.14	
HP Subtotal:					\$44,815.14	\$0.00	\$44,815.14	\$44,815.14				

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 6/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount			
HOME	EN	WHEELING	WV	M05DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M06DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M07DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M08DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M09DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M10DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M11DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M12DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M13DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M14DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M15DC540204	\$0.00	\$0.00	\$0.00	\$0.00			
				M16DC540204	\$171,435.96	\$0.00	\$0.00	\$0.00			
				M17DC540204	\$8,246.74	\$173,730.26	\$173,730.26	\$0.00			
				WHEELING Subtotal:				\$179,682.70	\$173,730.26	\$173,730.26	\$0.00
				EN Subtotal:				\$179,682.70	\$173,730.26	\$173,730.26	\$0.00
				PI	WHEELING	WV	M00DC540204	\$0.00	\$0.00	\$0.00	\$0.00
							M01DC540204	\$0.00	\$0.00	\$0.00	\$0.00
M02DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M03DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M04DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M05DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M06DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M08DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M09DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M10DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M11DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M12DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M13DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
M14DC540204	\$0.00	\$0.00	\$0.00				\$0.00				
WHEELING Subtotal:				\$0.00	\$0.00	\$0.00	\$0.00				
PI Subtotal:				\$0.00	\$0.00	\$0.00	\$0.00				
HP	WHEELING	WV	M15DC540204	\$0.00	\$0.00	\$0.00	\$0.00				
			M16DC540204	\$0.00	\$0.00	\$0.00	\$0.00				
			M17DC540204	\$0.00	\$0.00	\$0.00	\$0.00				
WHEELING Subtotal:				\$0.00	\$0.00	\$0.00	\$0.00				
HP Subtotal:				\$0.00	\$0.00	\$0.00	\$0.00				

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 7/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount
GRANTEE					\$63,146,782.29	\$3,656,598.52	\$56,633,800.45	\$55,985,463.17

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U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR01 - HUD Grants and Program Income

DATE: 7/17/2018
TIME: 3:37:49 PM
PAGE: 8/8

IDIS

Program	Fund Type	Grantee Name	Grantee State Code	Grant Number	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount
GRANTEE					\$740,251.85	\$2,856,383.32	\$3,504,720.60	\$0.00

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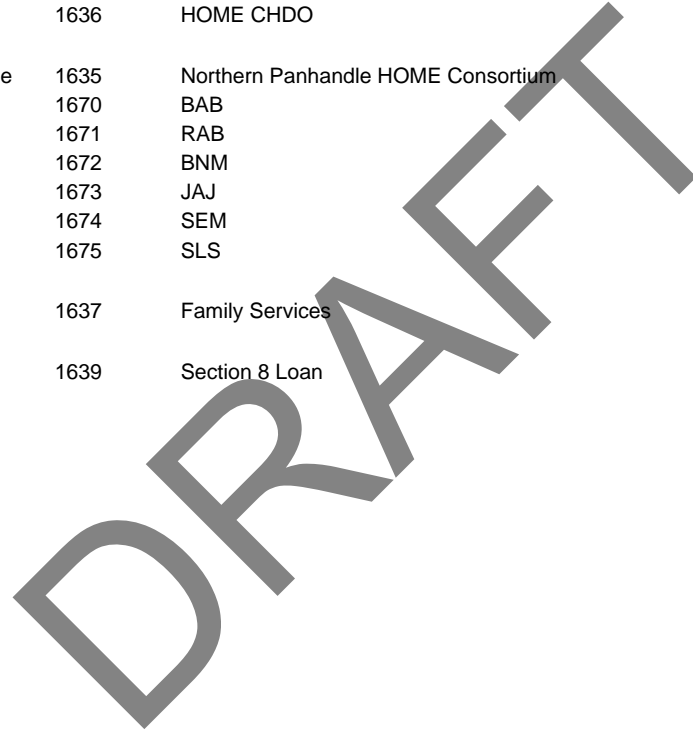
U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 WHEELING,WV

REPORT FOR CPD PROGRAM CDBG, HOME
 PGM YR 2017

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2017	1	Administration	1638	Administration	Open	CDBG	\$220,078.36	\$95,270.23	\$124,808.13
		Project Total					\$220,078.36	\$95,270.23	\$124,808.13
	2	Section 108 Loan Payment	1640	Section 108 Loan	Open	CDBG	\$200,000.00	\$172,297.50	\$27,702.50
		Project Total					\$200,000.00	\$172,297.50	\$27,702.50
	3	Fire Hydrant Replacement	1641	Fire Hydrant Replacement	Open	CDBG	\$100,000.00	\$0.00	\$100,000.00
		Project Total					\$100,000.00	\$0.00	\$100,000.00
	4	Water Valve Replacement	1642	Water Valve Replacement	Open	CDBG	\$255,972.00	\$0.00	\$255,972.00
		Project Total					\$255,972.00	\$0.00	\$255,972.00
	5	Henderson Street Slip Repair	1643	Henderson Street Slip Repair	Open	CDBG	\$67,000.00	\$0.00	\$67,000.00
		Project Total					\$67,000.00	\$0.00	\$67,000.00
	6	Jenson Playground	1644	Jenson Playground	Open	CDBG	\$100,000.00	\$0.00	\$100,000.00
		Project Total					\$100,000.00	\$0.00	\$100,000.00
	7	ADA Improvements to I-470 Ballfields	1645	ADA Improvements to I-470 Ballfields	Open	CDBG	\$32,000.00	\$0.00	\$32,000.00
		Project Total					\$32,000.00	\$0.00	\$32,000.00
	8	Catholic Charities	1646	Catholic Charities	Open	CDBG	\$4,000.00	\$0.00	\$4,000.00
		Project Total					\$4,000.00	\$0.00	\$4,000.00
	9	Family Services	1647	Family Services	Completed	CDBG	\$4,000.00	\$4,000.00	\$0.00
		Project Total					\$4,000.00	\$4,000.00	\$0.00
	10	Greater Wheeling Coalition for the Homeless	1648	Greater Wheeling Coalition for the Homeless	Completed	CDBG	\$4,500.00	\$4,500.00	\$0.00
		Project Total					\$4,500.00	\$4,500.00	\$0.00
	11	Seeing Hand Association	1649	Seeing Hand Association	Open	CDBG	\$2,500.00	\$2,246.15	\$253.85
		Project Total					\$2,500.00	\$2,246.15	\$253.85
	12	Soup Kitchen	1650	Soup Kitchen	Open	CDBG	\$5,000.00	\$0.00	\$5,000.00
		Project Total					\$5,000.00	\$0.00	\$5,000.00
	13	Wheeling Health Right	1651	Wheeling Health Right	Completed	CDBG	\$20,000.00	\$20,000.00	\$0.00
		Project Total					\$20,000.00	\$20,000.00	\$0.00
	14	Human Rights Commission	1652	Human Rights Commission	Open	CDBG	\$5,000.00	\$0.00	\$5,000.00
		Project Total					\$5,000.00	\$0.00	\$5,000.00
	15	Police Department - Community Policing	1653	Police Department - Community Policing	Open	CDBG	\$10,000.00	\$0.00	\$10,000.00
		Project Total					\$10,000.00	\$0.00	\$10,000.00
	16	Nelson Jordan Center	1654	Nelson Jordan Center	Open	CDBG	\$33,000.00	\$8,613.56	\$24,386.44
		Project Total					\$33,000.00	\$8,613.56	\$24,386.44
	17	East Wheeling Pool Operations	1655	East Wheeling Pool Operations	Open	CDBG	\$15,000.00	\$0.00	\$15,000.00
		Project Total					\$15,000.00	\$0.00	\$15,000.00

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 WHEELING,WV

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2017	18	HOME Administration	1633	HOME Administration	Open	HOME	\$24,263.00	\$14,239.66	\$10,023.34
		Project Total					\$24,263.00	\$14,239.66	\$10,023.34
	19	CHDO Set-Aside	1636	HOME CHDO	Open	HOME	\$0.00	\$0.00	\$0.00
		Project Total					\$0.00	\$0.00	\$0.00
	20	Northern Panhandle HOME Consortium - First Time Homebuyer Program	1635	Northern Panhandle HOME Consortium	Canceled	HOME	\$0.00	\$0.00	\$0.00
			1670	BAB	Open	HOME	\$10,026.00	\$10,026.00	\$0.00
			1671	RAB	Completed	HOME	\$10,026.00	\$10,026.00	\$0.00
			1672	BNM	Completed	HOME	\$10,026.00	\$10,026.00	\$0.00
			1673	JAJ	Completed	HOME	\$10,026.00	\$10,026.00	\$0.00
			1674	SEM	Open	HOME	\$10,026.00	\$10,026.00	\$0.00
			1675	SLS	Open	HOME	\$10,026.00	\$10,026.00	\$0.00
		Project Total					\$60,156.00	\$60,156.00	\$0.00
	23	Family Services of the Upper Ohio Valley	1637	Family Services	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		Project Total					\$0.00	\$0.00	\$0.00
	25	Section 106 Loan Payment	1639	Section 8 Loan	Canceled	CDBG	\$0.00	\$0.00	\$0.00
		Project Total					\$0.00	\$0.00	\$0.00
	Program Total					CDBG	\$1,078,050.36	\$306,927.44	\$771,122.92
						HOME	\$84,419.00	\$74,395.66	\$10,023.34
	2017 Total						\$1,162,469.36	\$381,323.10	\$781,146.26
	Program Grand Total					CDBG	\$1,078,050.36	\$306,927.44	\$771,122.92
						HOME	\$84,419.00	\$74,395.66	\$10,023.34
	Grand Total						\$1,162,469.36	\$381,323.10	\$781,146.26



U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 1/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2017 1	Administration	CDBG funds will be used for administration, management, planning, and office expenses.	CDBG	\$214,492.00	\$220,078.36	\$93,049.50	\$127,028.86
2	Section 108 Loan Payment	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.	CDBG	\$200,000.00	\$200,000.00	\$0.00	\$200,000.00
3	Fire Hydrant Replacement	CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.	CDBG	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00
4	Water Valve Replacement	CDBG funds will be used to replace antiquated, non-operating water valves in low and moderate income, residential neighborhoods throughout the City.	CDBG	\$255,972.00	\$255,972.00	\$0.00	\$255,972.00
5	Henderson Street Slip Repair	CDBG funds will be used to repair the Henderson Street Slip in North Wheeling and stabilize the road to prevent future slippage.	CDBG	\$67,000.00	\$67,000.00	\$0.00	\$67,000.00
6	Jenson Playground	CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.	CDBG	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00
7	ADA Improvements to I-470 Ballfields	CDBG funds will be used to pave approximately 1,183 linear feet of handicap sidewalks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space.	CDBG	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00
8	Catholic Charities	CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.	CDBG	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
9	Family Services	CDBG funds will be used for supplies needed for the home meal program for the elderly.	CDBG	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
10	Greater Wheeling Coalition for the Homeless	CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).	CDBG	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00
11	Seeing Hand Association	CDBG funds will be used for workshop and activity expenses for the visually impaired.	CDBG	\$2,500.00	\$2,500.00	\$2,246.15	\$253.85
12	Soup Kitchen	CDBG funding to acquire food for preparation for the homeless, and for the very low-income.	CDBG	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
13	Wheeling Health Right	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.	CDBG	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 2/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2017 1	Administration	CDBG funds will be used for administration, management, planning, and office expenses.	CDBG \$93,049.50
2	Section 108 Loan Payment	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.	CDBG \$0.00
3	Fire Hydrant Replacement	CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.	CDBG \$0.00
4	Water Valve Replacement	CDBG funds will be used to replace antiquated, non-operating water valves in low and moderate income, residential neighborhoods throughout the City.	CDBG \$0.00
5	Henderson Street Slip Repair	CDBG funds will be used to repair the Henderson Street Slip in North Wheeling and stabilize the road to prevent future slippage.	CDBG \$0.00
6	Jenson Playground	CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.	CDBG \$0.00
7	ADA Improvements to I-470 Ballfields	CDBG funds will be used to pave approximately 1,183 linear feet of handicap sidewalks from the new Miracle League All-Inclusive Playground to connect it to the Miracle League Field and ADA viewing area, as well as to the Ben's Field ADA parking space.	CDBG \$0.00
8	Catholic Charities	CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.	CDBG \$0.00
9	Family Services	CDBG funds will be used for supplies needed for the home meal program for the elderly.	CDBG \$4,000.00
10	Greater Wheeling Coalition for the Homeless	CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).	CDBG \$4,500.00
11	Seeing Hand Association	CDBG funds will be used for workshop and activity expenses for the visually impaired.	CDBG \$2,246.15
12	Soup Kitchen	CDBG funding to acquire food for preparation for the homeless, and for the very low-income.	CDBG \$0.00
13	Wheeling Health Right	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.	CDBG \$20,000.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 3/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2017 14	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.	CDBG	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
15	Police Department - Community Policing	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.	CDBG	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
16	Nelson Jordan Center	CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.	CDBG	\$33,000.00	\$33,000.00	\$8,613.56	\$24,386.44
17	East Wheeling Pool Operations	CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.	CDBG	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
18	HOME Administration	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.	HOME	\$24,263.00	\$24,263.00	\$14,239.66	\$10,023.34
19	CHDO Set-Aside	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. Funds to be used for construction or rehabilitation of affordable housing.	HOME	\$36,396.00	\$0.00	\$0.00	\$0.00
20	Northern Panhandle HOME Consortium - First Time Homebuyer Program	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.	HOME	\$181,977.00	\$79,783.00	\$0.00	\$79,783.00
21	HOME Administration	HOME funds will be used for the administrative expenses related to the housing program for the (West Virginia) Northern Panhandle HOME Consortium.	CDBG	\$1,072,464.00	\$0.00	\$0.00	\$0.00
			HOME	\$242,636.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 4/8

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn in Report Year
2017 14	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.	CDBG	\$0.00
15	Police Department - Community Policing	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.	CDBG	\$0.00
16	Nelson Jordan Center	CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.	CDBG	\$8,613.56
17	East Wheeling Pool Operations	CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.	CDBG	\$0.00
18	HOME Administration	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.	HOME	\$14,239.66
19	CHDO Set-Aside	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017. Funds to be used for construction or rehabilitation of affordable housing.	HOME	\$0.00
20	Northern Panhandle HOME Consortium - First Time Homebuyer Program	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$181,259 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.	HOME	\$0.00
21	HOME Administration	HOME funds will be used for the administrative expenses related to the housing program for the (West Virginia) Northern Panhandle HOME Consortium.	CDBG HOME	\$0.00 \$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 5/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2017 22	HOME CHDO	HOME funds will be set aside to fund an eligible HOME Community Housing Development Organization (CHDO) housing project. The amount equates to 15 percent of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017.	HOME	\$36,396.00	\$0.00	\$0.00	\$0.00
23	Family Services of the Upper Ohio Valley	CDBG funds will be used for supplies needed for the home meal program for the elderly	CDBG	\$4,000.00	\$0.00	\$0.00	\$0.00
24	Administration	CDBG funds will be used for administration, management, planning, and office expenses.	CDBG	\$214,492.00	\$0.00	\$0.00	\$0.00
25	Section 106 Loan Payment	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.	CDBG	\$200,000.00	\$0.00	\$0.00	\$0.00
26	Fire Hydrant Replacement	CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.	CDBG	\$1,000,000.00	\$0.00	\$0.00	\$0.00
27	Water Valve Replacement	CDBG funds will be used to replace antiquated, non-operating water valves in low- and moderate income neighborhoods throughout the City.	CDBG	\$255,972.00	\$0.00	\$0.00	\$0.00
28	Henderson Street Slip Repair	CDBG funds will be used to repair the Henderson Street slip in North Wheeling and stabilize the road to prevent future slipping.	CDBG	\$67,000.00	\$0.00	\$0.00	\$0.00
29	Jenson Playground	CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.	CDBG	\$100,000.00	\$0.00	\$0.00	\$0.00
30	ADA Improvements to I-470 Ballfields	CDBG funds will be used to pave approximately 1,183 feet of handicap sidewalks to connect ball fields and parking spaces.	CDBG	\$32,000.00	\$0.00	\$0.00	\$0.00
31	Catholic Charities	CDBG funds will be used to provide meals to low income and homeless persons.	CDBG	\$4,000.00	\$0.00	\$0.00	\$0.00
32	Family Servoces	CDBG funds will be used for supplies needed for the home meal program for the elderly.	CDBG	\$4,000.00	\$0.00	\$0.00	\$0.00
33	Homeless Coalition	CDBG funds will be used for support services for homeless persons living in an transitional facility.	CDBG	\$4,500.00	\$0.00	\$0.00	\$0.00
34	Seeing Hand Association	CDBG funds will be used for workshop and activities for the visually impaired.	CDBG	\$2,500.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 6/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2017 22	HOME CHDO	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. The amount equates to 15 percent of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2017.	HOME \$0.00
23	Family Services of the Upper Ohio Valley	CDBG funds will be used for supplies needed for the home meal program for the elderly	CDBG \$0.00
24	Administration	CDBG funds will be used for administration, management, planning, and office expenses.	CDBG \$0.00
25	Section 106 Loan Payment	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.	CDBG \$0.00
26	Fire Hydrant Replacement	CDBG funds will be used to replace antiquated, non-operating fire hydrants in low and moderate income neighborhoods throughout the City.	CDBG \$0.00
27	Water Valve Replacement	CDBG funds will be used to replace antiquated, non-operating water valves in low- and moderate income neighborhoods throughout the City.	CDBG \$0.00
28	Henderson Street Slip Repair	CDBG funds will be used to repair the Henderson Street slip in North Wheeling and stabilize the road to prevent future slipping.	CDBG \$0.00
29	Jenson Playground	CDBG funds will be used for a new basketball court, lights, and fencing for a City-owned playground on Wheeling Island.	CDBG \$0.00
30	ADA Improvements to I-470 Ballfields	CDBG funds will be used to pave approximately 1,183 feet of handicap sidewalks to connect ball fields and parking spaces.	CDBG \$0.00
31	Catholic Charities	CDBG funds will be used to provide meals to low income and homeless persons.	CDBG \$0.00
32	Family Servoces	CDBG funds will be used for supplies needed for the home meal program for the elderly.	CDBG \$0.00
33	Homeless Coalition	CDBG funds will be used for support services for homeless persons living in an transitional facility.	CDBG \$0.00
34	Seeing Hand Association	CDBG funds will be used for workshop and activities for the visually impaired.	CDBG \$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 7/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2017 35	Seeing Hand Association	CDBG funds will be used for workshop and activity expenses for the visually impaired	CDBG	\$2,500.00	\$0.00	\$0.00	\$0.00
36	Soup Kitchen	CDBG funds will be used to purchase and prepare food for the low-income and homeless.	CDBG	\$5,000.00	\$0.00	\$0.00	\$0.00
37	Wheeling Health Right	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very-low income and the homeless.	CDBG	\$20,000.00	\$0.00	\$0.00	\$0.00
38	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accomodations, and housing.	HOME	\$5,000.00	\$0.00	\$0.00	\$0.00
39	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accomodations, and housing.	HOME	\$5,000.00	\$0.00	\$0.00	\$0.00
40	Human Rights Commission	CDBG funds will be used to purchase office supplies and other expenses as related to the HRC's effort to eliminate discrimination in employment, public accomodations, and housing.	CDBG	\$5,000.00	\$0.00	\$0.00	\$0.00
41	Police Department - Community Policing	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod neighborhoods as part of the City's Community Policing efforts.	CDBG	\$10,000.00	\$0.00	\$0.00	\$0.00
42	Nelson Jordan Center	CDBG funds will be used for operational expenses for a City-owned recreational facility in the East Wheeling neighborhood.	CDBG	\$33,000.00	\$0.00	\$0.00	\$0.00
43	East Wheeling Pool Operations	CDBG funds will be used to pay a portion of the wages for summer youth employees in East Wheeling, a low/mod neighborhood	CDBG	\$15,000.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

DATE: 8/29/2018
TIME: 12:17:52 PM
PAGE: 8/8

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2017 35	Seeing Hand Association	CDBG funds will be used for workshop and activity expenses for the visually impaired	CDBG \$0.00
36	Soup Kitchen	CDBG funds will be used to purchase and prepare food for the low-income and homeless.	CDBG \$0.00
37	Wheeling Health Right	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very-low income and the homeless.	CDBG \$0.00
38	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accomodations, and housing.	HOME \$0.00
39	Human Rights Commission	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accomodations, and housing.	HOME \$0.00
40	Human Rights Commission	CDBG funds will be used to purchase office supplies and other expenses as related to the HRC's effort to eliminate discrimination in employment, public accomodations, and housing.	CDBG \$0.00
41	Police Department - Community Policing	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod neighborhoods as part of the City's Community Policing efforts.	CDBG \$0.00
42	Nelson Jordan Center	CDBG funds will be used for operational expenses for a City-owned recreational facility in the East Wheeling neighborhood.	CDBG \$0.00
43	East Wheeling Pool Operations	CDBG funds will be used to pay a portion of the wages for summer youth employees in East Wheeling, a low/mod neighborhood	CDBG \$0.00



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2017

DATE: 08-21-18
 TIME: 15:41
 PAGE: 1

WHEELING

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	1	\$143,022.46	2	\$73,310.00	3	\$216,332.46
	Water/Sewer Improvements (03J)	1	\$0.00	0	\$0.00	1	\$0.00
	Street Improvements (03K)	1	\$0.00	1	\$32,514.81	2	\$32,514.81
	Fire Station/Equipment (03O)	1	\$0.00	0	\$0.00	1	\$0.00
	Other Public Improvements Not Listed in 03A-03S (03Z)	0	\$0.00	1	\$4,139.54	1	\$4,139.54
	Total Public Facilities and Improvements		4	\$143,022.46	4	\$109,964.35	8
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	0	\$0.00	1	\$4,500.00	1	\$4,500.00
	Senior Services (05A)	1	\$0.00	1	\$4,000.00	2	\$4,000.00
	Handicapped Services (05B)	0	\$0.00	1	\$1,607.09	1	\$1,607.09
	Health Services (05M)	0	\$0.00	2	\$21,207.52	2	\$21,207.52
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	7	\$21,295.05	4	\$20,525.42	11	\$41,820.47
	Total Public Services	8	\$21,295.05	9	\$51,840.03	17	\$73,135.08
General Administration and Planning	General Program Administration (21A)	1	\$93,049.50	1	\$106,052.21	2	\$199,101.71
	Total General Administration and Planning	1	\$93,049.50	1	\$106,052.21	2	\$199,101.71
Other	Unprogrammed Funds (22)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Other	1	\$0.00	0	\$0.00	1	\$0.00
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	1	\$0.00	2	\$183,947.50	3	\$183,947.50
	Total Repayment of Section 108 Loans	1	\$0.00	2	\$183,947.50	3	\$183,947.50
Grand Total		15	\$257,367.01	16	\$451,804.09	31	\$709,171.10



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Summary of Accomplishments
 Program Year: 2017

DATE: 08-21-18
 TIME: 15:41
 PAGE: 2

WHEELING

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	Public Facilities	0	970	970
	Water/Sewer Improvements (03J)	Persons	0	0	0
	Street Improvements (03K)	Persons	0	9,285	9,285
	Fire Station/Equipment (03O)	Public Facilities	0	0	0
	Other Public Improvements Not Listed in 03A-03S (03Z)	Persons	0	665	665
	Total Public Facilities and Improvements			0	10,920
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	0	26	26
	Senior Services (05A)	Persons	161	249	410
	Handicapped Services (05B)	Persons	0	731	731
	Health Services (05M)	Persons	0	17,325	17,325
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	11,327	5,771	17,098
	Total Public Services			11,488	24,102
Grand Total			11,488	35,022	46,510

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WHEELING

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		Total Hispanic Households
			Persons	Total Households	
Non Housing	White	23,045	879	0	0
	Black/African American	6,016	0	0	0
	Asian	201	0	0	0
	American Indian/Alaskan Native	556	0	0	0
	Native Hawaiian/Other Pacific Islander	1	0	0	0
	Black/African American & White	1	0	0	0
	Total Non Housing		29,820	879	0
Grand Total	White	23,045	879	0	0
	Black/African American	6,016	0	0	0
	Asian	201	0	0	0
	American Indian/Alaskan Native	556	0	0	0
	Native Hawaiian/Other Pacific Islander	1	0	0	0
	Black/African American & White	1	0	0	0
	Total Grand Total		29,820	879	0

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WHEELING

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	Extremely Low ($\leq 30\%$)	0	0	187
	Low ($>30\%$ and $\leq 50\%$)	0	0	2,576
	Mod ($>50\%$ and $\leq 80\%$)	0	0	6,500
	Total Low-Mod	0	0	9,263
	Non Low-Mod ($>80\%$)	0	0	1
	Total Beneficiaries	0	0	9,264

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Program Year: 2017

Start Date 01-Jul-2017 - End Date 30-Jun-2018

WHEELING CONSORTIUM

Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
First Time Homebuyers	\$255,696.63	28	28
Total, Homebuyers and Homeowners	\$255,696.63	28	28
Grand Total	\$255,696.63	28	28

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed				
	31% - 50%	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%
First Time Homebuyers	8	3	17	11	28
Total, Homebuyers and Homeowners	8	3	17	11	28
Grand Total	8	3	17	11	28

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
First Time Homebuyers	0
Total, Homebuyers and Homeowners	0
Grand Total	0



Program Year: 2017

Start Date 01-Jul-2017 - End Date 30-Jun-2018

WHEELING CONSORTIUM

Home Unit Completions by Racial / Ethnic Category

First Time Homebuyers

	Units Completed	Units Completed - Hispanics
White	27	0
Black/African American	1	0
Total	28	0

Total, Homebuyers and Homeowners

	Units Completed	Units Completed - Hispanics	Grand Total Units Completed	Grand Total Units Completed - Hispanics
White	27	0	27	0
Black/African American	1	0	1	0
Total	28	0	28	0

CR-80 – Fair Housing

Affirmatively Furthering Fair Housing Overview:

The City of Wheeling prepared an Analysis of Impediments to Fair Housing Choice in 2015 to coincide with the City’s FY 2015-2019 Five Year Consolidated Plan. During this CAPER period, the City conducted inspections with reports of work needed to be done in order to bring various properties up to standards; this process was done systematically and by complaint.

During this CAPER period, the City had the following affordable housing accomplishments:

- One new affordable home for sale was underway by Habitat for Humanity.
- 27 first-time homebuyers were assisted.
- 27 people received homebuyer training.

Twenty-seven (27) people received homebuyer education under the HOME Program, as it is a requirement for eligibility under the First Time Homebuyer program. Other potential homebuyers also attended these homebuyer education classes. To avoid duplication of reporting, the City only reports the households assisted when they have closed on a house.

The chart below shows the demographic information for the homebuyer assistance program.

Income Level (% of Area Median Income)									
	0-30%		30-50%		50-60%		60-80%		Total Households
	White	Minority	White	Minority	White	Minority	White	Minority	
Number of Households	0	0	8	0	3	0	15	1	27

Table 24 – Income Level of Homebuyer Assistance Program

To promote Fair Housing during this CAPER period, the Wheeling City Council proclaimed April as “Fair Housing Month”. A copy of the 2018 proclamation is included at the end of this section.

During Fiscal Year 2017, the City of Wheeling served 138 people with Fair Housing Education and Outreach programs. These programs were run by the Wheeling Human Rights Commission, the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, the Northern Panhandle Continuum of Care, the Northern Panhandle HOME Consortium, and CHANGE, Inc. The activities were undertaken to promote fair housing during this CAPER period:

- **August 3, 2017:** The Wheeling Human Rights Commission exhibited at the Youth Services Systems’ Celebrate Youth event. The estimated attendance at this annual Back to School festival was over 2,000. While staff did not keep an exact count of the number of people served by the local event, a count of the materials distributed was noted. Many Fair Housing-related materials were

distributed, including 504 drawstring backpacks containing the HRC's contact information and the Equal Housing Opportunity logo, 60 tri-highlighters with the HRC's contact information and the Equal Housing Opportunity logo, and 48 of various Fair Housing Brochures.

- **October 11, 2017:** The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to 12 attendees during the Veterans Stand Down at West Virginia Northern Community College in Wheeling.
- **March 19, 2018:** The Wheeling Human Rights Commission entered into a fourth partnership with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS), to provide 33.75 hours of Fair Housing education and outreach in the City of Wheeling during the 2018 calendar year, for reimbursement of \$60 per hour, for a total of up to \$2,025.00. This Agreement is made possible by a Fair Housing Education and Outreach grant that the Fair Housing Law Center at SWPALS received from US Dept. of HUD.
- **March 22, 2018:** The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to 25 attendees at the West Virginia Northern Community College's 11th Annual Health & Wellness Fair.
- **April 10, 2018:** At the Northern Panhandle Continuum of Care meeting, under the education and outreach partnership with the Fair Housing Law Center at Southwestern PA Legal Services, ECD staff offered the availability of Fair Housing training.
- **April 25, 2018:** As part of the education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, the Wheeling Human Rights Commission staff attended a Sexual Harassment in Housing Webinar.
- **June 16, 2018:** The Wheeling Human Rights Commission, through its education and outreach partnership with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services, exhibited and provided personal Fair Housing outreach and education to 6 attendees at the Wheeling Arts & Culture Festival.
- **June 28, 2018:** The Wheeling Human Rights Commission and the Fair Housing Law Center co-hosted a Landlord training, entitled "Rent Smart: How to be a Good Landlord" at the Ohio County Public Library. Although more than 200 local landlords were direct-mailed an invitation, there were 6 attendees who benefited from this Fair Housing training.
- **Ongoing:** The Northern Panhandle HOME Consortium's First Time Homebuyer Program requires applicants to attend homebuyer education. Most applicants receive this training locally, through CHANGE, Inc. Fair Housing education is a part of CHANGE's curriculum and is now being provided under a partnership between CHANGE and the Fair Housing Law Center. Students are provided information such as the HUD brochures "Are you a Victim of Housing Discrimination?", "Filing a Housing Discrimination Complaint", and "Know the Signs of Housing Discrimination" at the trainings. During FY 2017, CHANGE, Inc. provided homebuyer education to 89 students in the Northern Panhandle of West Virginia.

Wheeling Human Rights Commission:

During Fiscal Year 2017, the Wheeling Human Rights Commission's continued to function as a division of the Economic and Community Development Department, and was staffed within that department on a full-time basis. The Commission exists under an amended and reenacted Human Rights Commission Ordinance, which was passed on December 20, 2016. The HRC continues to have the authority to retain cases and adjudicate them, or to refer them to the West Virginia Human Rights Commission. The Ordinance provides equal opportunity in housing, employment and public accommodations, to all persons without regard to race, religion, color, national origin, ancestry, sex, age, blindness, disability, familial status, veteran status, sexual orientation or gender identity.

The ECD staff facilitates the regular monthly business meetings of the HRC, which are announced to the media/public at least ten days in advance, and open to the public. During the reporting period, meetings were held on the following dates at 12:00 noon in the Wheeling City Council Chambers:

- July 18, 2017
- August 15, 2017
- September 19, 2017
- October 17, 2017
- November 21, 2017
- December 12, 2017
- February 20, 2018
- April 17, 2018
- June 19, 2018

The Human Rights Commission did not expend any of its FY 2017 CDBG funds. The HRC expended prior years CDBG funds during this CAPER period.

Education and outreach remained one of the HRC's most important achievements in FY 2017. As of March 19, 2018, the Wheeling Human Rights Commission entered into a fourth partnership with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS), to provide 33.75 hours of Fair Housing education and outreach in the City of Wheeling during the 2018 calendar year, for reimbursement of \$60 per hour, for a total of up to \$2,025.00. This Agreement is made possible by a Fair Housing Education and Outreach grant that the Fair Housing Law Center at SWPALS received from US Dept. of HUD. Expectations of the HRC under this Agreement include the following: Educating protected class members and the agencies that serve them on fair housing rights and remedies; attending community outreach events to disseminate fair housing materials and identify victims of housing discrimination; disseminating print and electronic materials to protected class members and the agencies that serve them; facilitating landlord outreach; referring victims of housing discrimination to the Fair Housing Law Center; and attending monthly conference calls related to the Agreement.

During FY 2017, the HRC met and exceeded its 30-hour commitment under the 2017 (calendar year) agreement; and as of the end of FY 2017 the HRC had achieved 16.75 of its 33.75-hour requirement under

the 2018 (calendar year) Agreement, with a balance remaining of 17 hours of education and outreach to be completed under the Agreement.

The HRC continues to offer a resource to tenants and landlords regarding their respective legal rights, not only under the landlord-tenant laws in WV, but also in terms of the Fair Housing Act. As reported previously, the HRC determined that it would distribute the publication provided by the Council for Independent Living/Fair Housing Assistance Network, entitled "Tenants and Landlords in West Virginia: Rights and Responsibilities." Prior to FY 2017, the CIL/FHAN had provided the HRC with 1300 copies for distribution since FY 2013. During FY 2017, a box containing another 57 copies was received from the CIL/FHAN for distribution. The HRC estimates that approximately 300 books were distributed to agencies, tenants, and landlords in the City of Wheeling during FY 2017, bringing the total distribution to 1260 books to date. Inside the front cover of every copy that is issued by the HRC is the HRC's contact information.

During the reporting period, there continued to be regular discussions and determinations by the Commissioners to increase the HRC's visibility and to gain additional exposure in the community. The aforementioned events in which the HRC provided Fair Housing education and outreach have been very instrumental in providing opportunities for the HRC to achieve visibility and interact with the residents of Wheeling. Additionally, as a result of the HRC's push to achieve visibility, the HRC took the following measures and/or participated in the following activities during FY 2017:

- **July 2017:** One Commissioner spoke to the Wheeling Kiwanis Club about the HRC on July 13, 2017, where 12 "Tenants and Landlords in West Virginia: Rights and Responsibilities" booklets, 30 flash drives with the HRC's contact information, and 30 tri-highlighters with the HRC's contact information and the Equal Housing Opportunity logo were distributed to the members present.
- **July 2017:** Staff represented the HRC at the Ohio County Family Resource Network meeting on July 25, 2017.
- **August 2017:** Two Commissioners, along with staff, represented the Human Rights Commission at the Youth Services Systems' Celebrate Youth Festival on August 3, 2017. HRC items distributed to many of the 2,000 individuals in attendance included 504 drawstring backpacks with the HRC's contact information and the Equal Housing Opportunity logo, 60 tri-highlighters with the HRC's contact information and the Equal Housing Opportunity logo, 80 coloring books with the HRC's contact information, 27 "Tenants and Landlords in West Virginia: Rights and Responsibilities" booklets, 48 various Fair Housing pamphlets and brochures, 45 various diversity booklets, and 9 flash drives with the HRC's contact information.
- **August 2017:** The HRC Chairman sent a letter to Wheeling City Council on August 17, 2017, voicing the HRC's support of Council's efforts to begin a Non-Owner Occupied Property Registration Program. This program would be in line with the HRC's work to promote and protect Fair Housing. The letter was also read by the Chairman for the record at a public meeting on August 22, 2017.
- **October 2017:** Three Commissioners, along with staff, represented the Human Rights Commission at the Veterans Stand Down at West Virginia Northern Community College on October 11, 2017. HRC items distributed included 40 drawstring backpacks with the HRC's contact information and the Equal Housing Opportunity logo, 7 "Tenants and Landlords in West Virginia: Rights and

Responsibilities” booklets, 44 various Fair Housing pamphlets and brochures, 9 various diversity booklets, 8 EEOC brochures, 25 auto chargers with the HRC’s contact information, and 25 flash drives with the HRC’s contact information.

- **November 2017 to January 2018:** Staff served on the Martin Luther King, Jr. Celebration Committee for the events held on January 14 and 15, 2018. The HRC was represented by at least three Commissioners who attended the events, including the march and parade, the luncheon and program, an afternoon church service on January 14, and the breakfast and essay contest awards on January 15.
- **November 2017:** The HRC received a presentation from the President of the Wheeling NAACP, who spoke about strengthening the relationship between the Wheeling NAACP and the HRC, and requested that the HRC assist the Wheeling NAACP by taking any relevant, jurisdictional cases from their significant caseload, on November 21, 2017.
- **November 2017:** The HRC began discussions of an Educational Forum regarding Human Rights with Wheeling Jesuit University. This panel discussion is currently being planned for October 2018.
- **December 2017:** In line with the International Human Rights Day on December 10, the Chairman of the HRC spoke with the Wheeling Newspaper for an article about the purpose and existence of the Wheeling Human Rights Commission since 1964. Another Commissioner donated a supply of printed Universal Declaration of Human Rights booklets to the HRC for distribution.
- **February 2018:** The HRC ran a display ad in the *Wheeling Intelligencer* inviting the community to recognize and celebrate Black History Month on February 2, 9, 13 and 28, 2018. The ad also ran in the *Sunday News-Register’s* Showtime Guide during the week of February 14, 2018.
- **February 2018:** The HRC received a presentation from the Cultural Diversity and Community Outreach Director of the YWCA Wheeling, who spoke about presentations that he has given to the community, students, and staff at local schools about cultural diversity, rape culture, acceptance, being a good neighbor, and differences in cultures outside the US. He also spoke about the annual Martin Luther King, Jr. Essay Contest.
- **March 2018:** Two Commissioners, along with staff, represented the HRC at the West Virginia Northern Community College’s Health & Wellness Fair on March 22, 2018. The HRC distributed various publications to visitors at the booth, covering a range of topics such as diversity and Fair Housing as well as the 25 “Tenants and Landlords in West Virginia: Rights and Responsibilities” booklet. 30 drawstring backpacks with the HRC’s contact information and the Equal Housing Opportunity logo were distributed, along with flash drives and auto chargers with the HRC’s contact information. A door prize gift was purchased and packaged with the HRC’s logo as well.
- **March 2018:** The HRC donated 24 flash drives with the HRC’s contact information and 24 drawstring backpacks with the HRC’s contact information and the Equal Housing Opportunity logo, to Second Chance Technology, which is a non-profit organization that planned to use the items in their mission of refurbishing and recycling computers for disadvantaged community members. This particular donation benefited students of the Laughlin Memorial Chapel.
- **April 2018:** The Wheeling City Council issued a proclamation that the month of April 2018 is Fair Housing Month on April 17, 2018.

- **April 2018:** The HRC sponsored six (6) Fair Housing Month Billboards, conveying the phone number of the HRC, and commemorating the 50th anniversary of the Fair Housing Act with the message “50 Years of Opening Doors”, and HUD’s specially designed Equal Housing Opportunity Logo. The billboards were located in areas that would best benefit the low-moderate income communities of Wheeling.
- **June 2018:** The HRC sponsored the Wheeling Arts & Culture Festival (formerly the Multicultural Festival) at the “Partner in Diversity” level of \$500. The event included the Around the World Carnival for Children on June 15-16, 2018. The HRC was represented by staff and two Commissioners, and gave away 112 drawstring backpacks with the HRC’s contact information and the Equal Housing Opportunity logo, several flash drives with the HRC’s contact information, along with various Fair Housing and diversity-related literature, including “Tenants and Landlords in West Virginia: Rights and Responsibilities” booklets and donated printed copies of the Universal Declaration of Human Rights.
- **June 2018:** The Wheeling Human Rights Commission and the Fair Housing Law Center co-hosted a Landlord training, entitled “Rent Smart: How to be a Good Landlord” at the Ohio County Public Library on June 28, 2018. Over 200 Wheeling-area landlords were invited. Seven “Tenants and Landlords in West Virginia: Rights and Responsibilities” booklets, various Fair Housing pamphlets and brochures, as well as drawstring backpacks with the HRC’s contact information and the Equal Housing Opportunity logo, and flash drives with the HRC’s contact information were also available to attendees.
- **Ongoing:** Every copy of the “Tenants and Landlords in West Virginia: Rights and Responsibilities” handbook that is distributed by the Wheeling Human Rights Commission, contains a label with the contact information for the HRC.

During FY 2017, eight housing complaint forms, three employment complaint forms, and three public accommodations forms were issued by the HRC as a result of complaint-related inquiries. In turn, the following complaint activity occurred in FY 2017:

- One public accommodations complaint, on the bases of gender identity and age, was received on September 26, 2017; following investigation, the Human Rights Commission made a determination of No Probable Cause in the case, which was dismissed on March 1, 2018.
- One employment complaint, on the basis of race, was received on October 12, 2017; following discussion with the City’s Attorney, the employment complaint was found to be outside of the Wheeling Human Rights Commission’s jurisdiction and referred to the West Virginia Human Rights Commission, as well as the Ohio Civil Rights Commission.
- One housing complaint, on the bases of sexual orientation and disability, was received on February 20, 2018; following investigation, the Human Rights Commission made a determination of No Probable Cause in the case on June 21, 2018.
- One public accommodations complaint, on the bases of gender identity, was received on May 31, 2018; this case was in the process of investigation by the Human Rights Commission at the end of FY 2017.

During the reporting period, and as a result of daily staffing of the HRC's office, there were several non-complaint related inquiries, and/or non-jurisdictional complaint related inquiries made, resulting in the following **96** referrals to outside agencies:

- Legal Aid of WV (Wheeling office) – 22
- West Virginia Human Rights Commission – 8
- City of Wheeling Building Inspections – 8
- Information Helpline – 6
- Ohio Civil Rights Commission – 5
- Southwestern PA Legal Services – 4
- Greater Wheeling Coalition for the Homeless – 4
- US Equal Employment Opportunity Commission - 4
- NAACP – 3
- American Civil Liberties Union – 2
- Wheeling Health Right – 2
- Family Services – 2
- Wheeling Fire Department – 2
- Ohio County Magistrate Court – 2
- WV Bar Association – 2
- Altenheim Resource & Referral Agency – 1
- WV Dept. of Health and Human Resources – 1
- City of Wheeling Solicitor – 1
- City of Wheeling Police Dept – 1
- City of Wheeling Planning & Zoning – 1
- City of Wheeling Mayor's Office – 1
- Ohio County Assessor's Office – 1
- Ohio County Health Department – 1
- WV Lawyers Referral – 1
- Ohio County Board of Education – 1
- WV Board of Education – 1
- US Dept. of HUD – 1
- First Time Homebuyer Program (NP HOME Cons.) – 1
- Laughlin Charitable Trust Program – 1
- Bethlehem Apostolic Temple – 1
- YWCA – 1
- New Martinsville Building Inspector – 1
- Wetzel County Family Resource Network – 1
- Senior Citizens of New Martinsville – 1
- Community Resources, Inc. – 1

FY 2015-2019 Analysis of Impediments to Fair Housing Choice:

The following actions were taken to address the impediments identified in the City of Wheeling's 2015 Analysis of Impediments to Fair Housing Choice:

Impediment 1: Housing Affordability

Decent, safe, sound, and affordable housing remains a high priority to ensure fair housing choice, quality of life, and attractive neighborhoods.

Goal: Maintain the supply of decent, safe, sound, and affordable housing targeted to lower income households, both renters and owners.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **1-A:** Maintain the supply of available decent, safe, and affordable housing through assistance and support of the Community Housing Development Organizations (CHDOs), both locally and throughout the Consortium Area, to undertake rehabilitation and housing construction.

Accomplishments:

437 housing units were inspected for code compliance in the City of Wheeling, while 120 housing units were rehabilitated and another 180 units are undergoing rehabilitation. This includes all 27 First Time Homebuyer homes which are inspected throughout the Northern Panhandle HOME Consortium area, prior to authorizing the purchase with HOME assistance.

During FY 2017, 18 new affordable housing units were completed at Wheeling Heights, a LIHTC funded project. In addition, 40 new affordable housing units became underway at LaBelle Greene, a LIHTC funded project. (This includes 26 2BR townhouses, and 14 3BR townhouses). There remains one affordable single-family home underway on Wheeling Island by Habitat for Humanity; ground was broken for that new home in April 2016, and the construction has not been completed as of the end of FY 2017.

During FY 2016, the Northern Panhandle HOME Consortium funded a project with FYs 2014 and 2015 CHDO set-aside funds to CHANGE, Inc., who is acquiring and rehabilitating a four-bedroom single-family home in Follansbee, WV, which will be rented to an eligible low-moderate income household. The project remains underway at the end of FY 2017, and a progress inspection was made at this unit on June 21, 2018.

- **1-B:** Maintain homeownership opportunities for LMI households by promoting available housing, requiring housing counseling, as well as downpayment and closing cost assistance through the Northern Panhandle HOME Consortium.

Accomplishments:

The City of Wheeling and the Northern Panhandle HOME Consortium funded the First Time Homebuyer Program which provides down payment and closing cost assistance, in all of the

Northern Panhandle HOME jurisdictions. 27 homeowners (9 in Wheeling) received FTHB assistance in the consortium, all of whom received homebuyer education (a required component to receive the assistance).

- **1-C:** Maintain and strengthen an effective property maintenance inspection and enforcement program in the City.

Accomplishments:

The City of Wheeling has two full-time code enforcement officers. 437 housing units were inspected for code compliance in the City of Wheeling during FY 2017. The City also has a Vacant Building Registration Program, which encourages code-deficient vacant properties to be repaired and returned to use.

- **1-D:** Promote programs for accessibility, weatherization, insulation, storm windows, energy audits, etc. to help reduce energy costs for LMI households that are cost overburdened.

Accomplishments:

Referrals are made to CHANGE, Inc. for weatherization/energy efficiency programs. In addition, referrals are made to Catholic Charities Neighborhood Center for the Energy Savers Program in the fall. House of Carpenter and Laughlin Memorial Chapel also provide limited repair assistance. Rural inquiries are referred to USDA Rural Development for options.

Impediment 2: Housing Accessibility

There appears to be an unmet need for housing that is accessible to the older population, and persons with disabilities.

Goal: Increase the supply of housing that meets the accessibility, visitability, and quality of life needs of the older population and persons with disabilities.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **2-A:** Increase the supply of accessible owner-occupied housing by providing assistance to support the removal of architectural barriers.

Accomplishments:

Referrals are made to the WV Division of Rehabilitation Services for assistance with the removal of architectural barriers. Additionally, assistance may be available at the Northern WV Center for Independent Living (NWVCIL) and/or the West Virginia Assistive Technology System (WVATS) Center for Excellence in Disabilities at West Virginia University.

- **2-B:** Enforce building codes to ensure that new multifamily construction meets the accessibility provisions of the Fair Housing Act.

Accomplishments:

The City of Wheeling Building Inspections office distributes the pamphlet “Before you Build: What you Need to Know about Fair Housing” to developers of multifamily housing. In addition, inspections are done throughout the construction of projects to assure that all codes and accessibility provisions are being met.

- **2-C:** Promote education and awareness of the requirements for reasonable accommodations for persons with disabilities and the elderly in rental housing.

Accomplishments:

The City of Wheeling Building Inspections office makes available the pamphlet “Before you Build: What you Need to Know about Universal Design” to all contractors applying for building permits. The City of Wheeling funds the Wheeling Human Rights Commission, which distributes the “Tenants and Landlords in West Virginia: Rights and Responsibilities” handbook in order to inform renters, including the elderly and disabled, of their housing rights. The Wheeling HRC also distributes literature regarding disabilities as a protected class, and reasonable accommodations and modifications, and provides education and outreach regarding Fair Housing under its Agreement with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services. Finally, on June 28, 2018, the Wheeling HRC and the Fair Housing Law Center co-hosted a Fair Housing training for landlords, entitled “Rent Smart: How to be a Good Landlord” at the Ohio County Public Library, which included training on reasonable accommodations.

Impediment 3: Fair Housing Education, Advocacy, Monitoring, and Enforcement

As in any community, there is a lack of awareness of the rights and responsibilities under the Fair Housing Act and a need to continually monitor and enforce the Fair Housing Act.

Goal: Increase the knowledge and awareness of the rights of individuals and the responsibilities of building owners in regard to the Fair Housing Act through educational advocacy, monitoring, and enforcement to eliminate discrimination in housing and providing fair housing choices for all individuals and families.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **3-A:** Support educational and training programs concerning the rights and responsibilities covered by the Fair Housing Act.

Accomplishments:

The City of Wheeling funds the Wheeling Human Rights Commission, which conducts education and outreach regarding Human Rights and Fair Housing. The Wheeling HRC was under an Agreement with the Fair Housing Law Center at Southwestern Pennsylvania Legal Services to conduct 30 hours of Fair Housing education and outreach in the City of Wheeling during calendar year 2017, and is now under an Agreement to conduct 33.75 hours of Fair Housing education and outreach during calendar year 2018. As of the end of the reporting period, the 2017 hours were well exceeded and 23.5 of the 2018 hours had been achieved. Staff offered availability of Fair Housing Training to the members of the Northern Panhandle Continuum of Care on April 10, 2018. Finally, on June 28, 2018, the Wheeling HRC and the Fair Housing Law Center co-hosted a Fair Housing training for landlords, entitled "Rent Smart: How to be a Good Landlord" at the Ohio County Public Library.

In addition, the City of Wheeling City Council proclaimed April as "Fair Housing Month" on April 17, 2018, and the HRC sponsored six Fair Housing month billboards in the neighborhoods of Wheeling, which promoted Fair Housing Month during April 2018.

Finally, the Northern Panhandle HOME Consortium's First Time Homebuyer Program requires applicants to attend homebuyer education. Most applicants receive this training locally, through CHANGE, Inc., which includes Fair Housing education as a part of CHANGE's curriculum. Students in this class are provided information such as the HUD brochures "Are you a Victim of Housing Discrimination?", "Filing a Housing Discrimination Complaint", and "Know the Signs of Housing Discrimination" at the training.

- **3-B:** Support local and Consortium efforts to strengthen efficient and effective fair housing monitoring, investigation, testing, and enforcement strategies.

Accomplishments:

The Fair Housing Law Center at Southwestern Pennsylvania Legal Services is available to conduct Fair Housing Monitoring, investigating, testing and enforcement in the Northern Panhandle of WV. The City of Wheeling Human Rights Commission and the WV Human Rights Commission also investigate complaints of discrimination in housing.

- **3-C:** Support the delivery of fair housing advocacy services to at-risk groups and victims of housing discrimination.

Accomplishments:

Staff to the Wheeling HRC attends the Northern Panhandle Continuum of Care meetings on a regular basis and at the meeting on April 10, 2018, offered the availability of Fair Housing training

to the organizations represented, many of whom who deal with at-risk groups. The Wheeling HRC has also maintained a presence in the community as an exhibitor with Fair Housing related literature, while doing education and outreach at events such as the Veterans Stand Down, the Health & Wellness Fair, the Arts & Culture Festival, and the Celebrate Youth Festival, which are organized by entities that serve local at-risk populations and potential victims of housing discrimination.

- **3-D:** Promote the delivery of financial literacy counseling for LMI and minority households to combat predatory and subprime lending practices.

Accomplishments:

All applicants to the Northern Panhandle HOME Consortium's First Time Homebuyer Applicants are required to attend homebuyer education classes. CHANGE, Inc. offers homebuyer education classes and also "Financilly Fit" workshops. The City of Wheeling staff is involved in West Virginia Saves and the Earned Income Tax Coalitions, whom also promote financial literacy; and First Time Homebuyer recipients are encouraged to utilize these resources.

Impediment 4: Accessibility of Public Facilities

The accessibility of public facilities remains a fundamental quality of life issue for most communities, especially for the older population, and persons with disabilities.

Goal: Maintain and continue to upgrade municipal facilities, public spaces, and subrecipient facilities to make them accessible to persons with disabilities.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **4-A:** Continue to fund improvements and upgrades at public and community facilities to remove architectural barriers.

Accomplishments:

The City funded ADA Improvements to the Miracle League Ballfields in FY 2017, where CDBG funds will be used to make handicap accessible sidewalks to link the several ballfields and provide handicap parking space in conformance with ADA requirements. The project is currently out to bid.

- **4-B:** Continue to monitor any accessibility constraints in the municipal facilities and managed public spaces utilizing both Federal and capital improvement funds to remove any potential architectural barriers.

Accomplishments:

The City funded playground improvements at Jensen Playground in FY 2017. Playground improvements are reviewed to assure that they meet accessibility standards.

- **4-C:** Evaluate the accessibility constraints of all sub-recipient and allied organizational facilities and assist these organizations to obtain funds for capital improvements to remove any existing architectural barriers.

Accomplishments:

No projects were funded during this CAPER period.

DRAFT

CITY OF WHEELING



CITY COUNTY BUILDING, 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

Glenn F. Elliott, Jr.
Mayor

PROCLAMATION

WHEREAS, the Fiftieth Anniversary of the adoption of the Fair Housing Law by the United States Congress will occur during the month of April 2018; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale, rental or financing of residential housing based on race, color, religion, national origin, sex, disability or familial status; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the City of Wheeling historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, do hereby proclaim the month of April 2018 as

"FAIR HOUSING MONTH"

in the City of Wheeling, West Virginia, and urge all our citizens to join in our efforts to affirm fair housing opportunities for all people.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Wheeling to be affixed hereto this 17th day of April, 2018.


Glenn F. Elliott, Jr., Mayor

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WHEELING AMENDING AND REENACTING PART THIRTEEN – PLANNING AND ZONING CODE, CHAPTER THREE – ZONING ORDINANCE – ARTICLE 1327.02 – DEFINITIONS AND ARTICLE 1335 RESIDENTIAL DISTRICTS §1335.12 ENTITLED, ADDITIONAL RESIDENTIAL REGULATIONS: GROUP HOMES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHEELING:

Section 1. Section 1327.02 entitled “Definitions” of Article 1327 entitled “Definitions” of the Codified Ordinances is hereby amended and reenacted and shall hereafter read as follows:

Amend the Section to add/amend the following terms and definitions to the existing section as follows:

Accessible / Accessibility – areas of a building that can be approached, entered and used by individuals with physical impairments.

American with Disabilities Act (ADA) – prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation.

Developmentally Disabled – a person with a severe chronic disability that: is attributable to a mental or physical impairment or combination of mental and physical impairments, is manifested before the person attains the age of twenty-two, is likely to continue indefinitely, results in substantial functional limitation in three or more of the following activities of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity of independent living, economic self-sufficiency, and reflects the person’s need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.

Disability / Disabled - a physical or mental impairment which substantially limits one or more of such person’s major life activities or a record of having such an impairment. This term does not include the illegal use of or addiction to a controlled substance.

Fair Housing Act (FHA) –protects people from discrimination based upon race, color, religion, sex, national origin, disability, or familial status in most housing and housing related transactions.

Family. One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, marriage, or legal adoption, no such family shall contain over three unrelated persons. ~~However, where disability requires that more than three unrelated persons reside together; in such cases, there shall be no requirement for persons with disabilities to petition, apply or experience a process to obtain approval to live in any zoning district of the City.~~ However, where disability requires, up to 5 unrelated disabled persons living together shall be permitted and considered a family and not a group home. Requests for reasonable accommodations to this requirement can be made to the Board of Zoning Appeals

Handicap- (1) a physical or mental impairment which substantially limits one or more of such person’s major life activities, (2) a record of having such an impairment, or (3) being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance.

Homeless Persons – Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.

Protected Classes – Demographic categories of persons established by civil rights statutes against whom discrimination is prohibited. This includes race, color, religion, sex, national origin, familial status, and disability.

Visitability- does not offer a completely accessible house, but rather the opportunity for a disabled person to visit the home of a friend without having to be lifted up the stairs, to enjoy a meal and be able to use the first floor bathroom.

Section 2. Section 1335.12(g) entitled “Residential Districts, Additional Residential Regulations, Group Homes” is hereby amended and reenacted and shall hereafter read as follows:

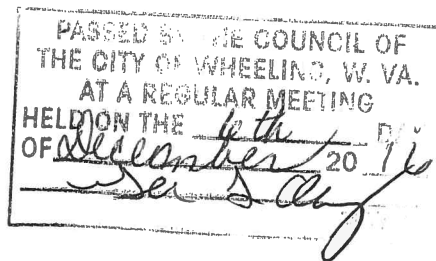
GROUP HOMES.

~~It is the purpose of this section to regulate and limit the number of similar community residences, group homes, or halfway houses to a level of concentration that prevents a community from being saturated by services and populations that would change the character of the neighborhood. It is also the intention of this subsection to preserve the ability of the group home to advance their resident's normalization by not generating an institutional atmosphere in a neighborhood. Under West Virginia state law, group homes are an allowed use in all residential districts. Such group home shall conform to the area and bulk requirements of the district in which it is proposed. This subsection allows the City of Wheeling to review the arrangement, layout and use interrelationships of group homes, community residences, and halfway houses by instituting the following standards;~~

- ~~1) — Group homes shall be scattered throughout the residential district rather than concentrated in any single neighborhood or on a single block.~~
- ~~2) — No new group home shall be established within 600' of an existing group home.~~
- ~~3) — The group home shall conform to the area and bulk requirements of the district that it is proposed.~~

Section 3. This Ordinance shall be effective from and after the date of its passage.
By the Administration.

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CR-85 – Citizen Participation

The following pages include the public display notices and any public or written comments received by the City.

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**CITY OF WHEELING, WEST VIRGINIA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND
HOME INVESTMENT PARTNERSHIPS PROGRAM**

NOTICE OF PUBLIC HEARING AND DISPLAY OF THE C.A.P.E.R.

**FY 2017 CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (C.A.P.E.R.)**

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the City of Wheeling has prepared its Fiscal Year 2017 Consolidated Annual Performance and Evaluation Report (C.A.P.E.R.) for its Community Development Block Grant Program (CDBG) and the HOME Investment Partnership Program (HOME). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various federal funding programs during Fiscal Year 2017 (July 1, 2017 through June 30, 2018).

The City will hold a public hearing on Tuesday, September 18, 2018 at 5:30 PM, prevailing time in the Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003. The City-County Building is accessible to persons with physical disabilities. If special arrangements are needed, please call the City of Wheeling's Economic and Community Development Department at (304) 234-3701 or 711 for the hearing impaired.

The purpose of the public hearing will be to obtain citizens comments on the C.A.P.E.R. document.

The City of Wheeling intends to submit the FY 2017 C.A.P.E.R. to the U.S. Department of Housing and Urban Development on or before September 28, 2018.

A copy of the FY 2017 C.A.P.E.R. is available for public inspection beginning Wednesday, September 5, 2018 through Wednesday, September 19, 2018 at the following locations:

Ohio County Public Library
52 - 16th Street
Wheeling, West Virginia 26003

Economic and Community Development (ECD) Department
City-County Building, Room 305
1500 Chapline Street
Wheeling, West Virginia 26003

Also, the FY 2017 CAPER will be accessible at the City's Website: www.wheelingwv.gov.

All interested persons are encouraged to review the FY 2017 C.A.P.E.R. Comments on the C.A.P.E.R. will be considered until September 19, 2018. Written comments should be addressed to Ms. Nancy Prager, Director, Economic and Community Development Department, City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003 or via Fax at (304) 234-3899.